



## MINUTES

Eau Claire County

- PLANNING & DEVELOPMENT COMMITTEE •

**Date:** Tuesday, June 10, 2025

**Time:** 6:00 p.m.

**Location:** *Eau Claire County Courthouse, 721 Oxford Ave, Room 1277, Eau Claire, Wisconsin 54703*

Members Present: Dane Zook, James Dunning, Robin Leary (remote), Michele Skinner (remote), Caleb Aichele (remote)

Members Absent:

Ex officio Present:

Staff Present: Rod Eslinger, Chad Berge

### Call to Order and confirmation of meeting notice

Chair Zook called the meeting to order at 6:04 pm and confirmed the meeting notice with Director Eslinger.

### Roll Call:

Director Eslinger called the roll. The members that were present are noted above.

### Public Comment:

None

### Review/Approval of May 27, 2025, Meeting Minutes

Motion by James Dunning to approve the May 27, 2025, committee meeting. Motion carried on a voice vote: 5-0-0.

### 2026 Budget Guidelines

Director Eslinger reviewed the administrator's guidelines with the committee.

### Planning and Development Strategic Plan (2025-2026)

The Eau Claire County Strategic Plan final report was reviewed with the committee that outlined the county board's three priority focus areas for the next three years, which departments are required to incorporate into their strategic pathways. Eslinger presented a draft outline of the department's strategic pathway, which consists of department action plan and evidence-based planning. The outline covered the department's seven programs. He highlighted the land conservation division and the importance of having the environmental engineer position filled as the program is potentially missing to fulfill other programming opportunities.

### 2026 Fees

The committee supportive fee increases to ensure the administrative costs are covered. Staff will review all P&D fees and suggest changes for the committee to consider at an upcoming meeting. Eslinger also noted the county has no budget for zoning enforcement matters, which limits the department's ability to gain compliance with written orders. He will work with corporation counsel regarding requesting citation fees from the courts to help fund clean up of zoning enforcement.

### Proposed Future Agenda Items

The committee cancelled the June 24<sup>th</sup> regularly scheduled meeting due to lack of business.

**Director's Update**

An update on the recruitment process for the administrative specialist position was provided to the committee.

**Announcements**

No other announcements.

**Adjourn**

Meeting adjourned by unanimous consent at 7:10 PM.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Rodney J. Eslinger".

Rodney Eslinger  
Clerk, Committee on Planning & Development