

## AGENDA



Committee on Administration  
Tuesday, July 8, 2025, at 1:00 p.m.

Government Center (721 Oxford Ave, Eau Claire, WI)  
Room 3312

### **Join by Phone:**

Dial in Number: 415.655.0001  
Access Code: 2539 374 3013

### **Join by Meeting Number:**

Meeting Number: 2539 374 3013  
Meeting Password: SQsxMJ3p6k2

### **Join from Meeting Link:**

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=m569d9ed676d4bc81de18e10324f8deb5>

*For those wishing to make public comment, you can submit your request to speak and/or written comment to Samantha Kraegenbrink at [samantha.kraegenbrink@eauclairecounty.gov](mailto:samantha.kraegenbrink@eauclairecounty.gov) at least 60 minutes prior to the start of the meeting.*

1. Call meeting to order and confirm meeting notice
2. Roll Call
3. Public Comment
4. Review/approval of meeting minutes – **Discussion/Action**
  - June 10, 2025
  - June 18, 2025
5. File No. 25-26/038: Resolution authorizing the expenditure of \$37,500 of Opioid Settlement Funds for Court Navigation Services in 2025– **Discussion/Action**
6. Proclamation honoring County Administrator Kathryn Schauf for ten years of dedicated service to Eau Claire County – **Discussion/Action**
7. **Closed Session**

The Chair will entertain a motion to go into closed session pursuant to Wis. Stat. 19.85(1) (c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of reviewing County Administrator applicant information.

The Committee will adjourn from Closed Session

Prepared by: Samantha Kraegenbrink – Executive Office Administrator

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance at (715) 839-5106. For additional information on ADA requests, contact the County ADA Coordinator at (715) 839-7335, (FAX) (715) 839-1669, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

## MINUTES



Committee on Administration  
Tuesday, June 10, 2025, at 2:30 p.m.

Government Center (721 Oxford Ave, Eau Claire, WI)  
Room 3312

Present: Nancy Coffey, Steve Chilson, Connie Russell, Katherine Schneider (remote), Gerald Wilkie (remote), Dane Zook (ex-officio), Allen Myren (ex-officio - remote)

Others: Samantha Kraegenbrink – Committee Clerk, Sharon McIlquham, Angie Stokes, Angela Eckman, Jason Szymanski, Sonja Leenhouts, Sarah Dillivan-Pospisil, Kathryn Schauf, Greg Dachel (remote), Jon Johnson (remote), Jon Hochkammer (PAA – remote), Dave Bretl (PAA – remote), Rod Eslinger

### Call meeting to order and confirm meeting notice

Chair Coffey called the meeting to order at 2:30 p.m. and confirmed meeting notice.

### Roll Call

Indicated above.

### Public Comment

None.

### Review and approval of meeting minutes:

- May 5, 2025
- May 13, 2025
- May 20, 2025
- May 27, 2025

Motion by Supervisor Schneider. No deletions, corrections, or additions. All in favor, motion carries.

### File No. 25-26/012: Resolution supporting and approving the recommended framework in expending current and future opioid settlement fund dollars

Motion by Supervisor Chilson.

Amendment from Supervisor Wilkie:

Add at a period after “recommendation” on line 36 and add “any new position in the recommended plan will follow committee and board process for approval.”

Line 38 strike “adjustments” and insert “proposals”

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On a roll call vote 5 aye, 0 nay, the two above amendments pass.

Line 41 add “BE IT FURTHER RESOLVED, that preference be given to programming that is currently supporting the services of those impacted by opioid misuse, and the opioid task force recommendations will be considered during the budget process.”

On the above amendment: 2 ayes (Supervisors Wilkie and Chilson), 3 no (Supervisors Coffey, Russell, Schneider.) The amendment fails.

File 24-25/012 as amended: 3 ayes (Supervisors Coffey, Russell, Schneider) and 2 no (Supervisors Wilkie and Chilson.) The resolution passes.

### Appointments

Motion by Supervisor Chilson. On a roll call vote, all in favor of the following appointments:

- Economic Development Committee
  - i. Jared McKee
- Local Emergency Planning Committee
  - i. Jared Rico
  - ii. Samantha Erickson
- Farmland Preservation Committee
  - i. Dessy Johnson
  - ii. James Leffel
  - iii. Dr. Kristina Beuning
  - iv. Matthew Krenz
  - v. Steven Strey
  - vi. Tammy Schroeder
  - vii. Jane Mueller

### Future Agenda Items

- Rules of the Board (September)

### Closed Session

Motion by Supervisor Chilson to go into closed session pursuant to Wis. Stat. 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public

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business, whenever competitive or bargaining reasons require a closed session to review a draft of a proposed administrator contract.

On a 5-0 roll call vote, the committee moved into closed session at 3:48 p.m.

Respectfully submitted by,

Samantha Kraegenbrink – Committee Clerk  
*Executive Office Administrator*

## MINUTES



Joint Meeting: Committees on Administration and Finance & Budget  
Wednesday, June 18, 2025, at 1:00 p.m.

Government Center (721 Oxford Ave, Eau Claire, WI)  
Room 1301/1302

Present (Administration): Steve Chilson (remote), Nancy Coffey, Connie Russell, Katherine Schneider (remote), Gerald Wilkie

Present (Finance & Budget): Jim Dunning, Stella Pagonis, Jim Schumacher, Dane Zook

Others: Samantha Kraegenbrink – Committee Clerk (Administration), Sharon McIlquham, Jason Szymanski, Kathryn Schauf, Sonja Leenhouts, Jon Johnson (remote), Nikki Anderson, Director – WI Northwest Division Clinics, Sid Sczygelski, SVP – Special Projects, and Jason Troxell, President – WI Northwest Division

Public: Present

### Call meeting to order and confirm meeting notice

Chair Coffey called the meeting to order at 1:00 p.m. and confirmed the meeting notice.

### Roll Call (Committee on Administration)

Indicated above.

### Roll Call (Committee on Finance & Budget)

Indicated above.

### Public Comment

None.

### Aspirus Hospital Presentation presented by Nikki Anderson, Director – WI Northwest Division Clinics, Sid Sczygelski, SVP – Special Projects, and Jason Troxell, President – WI Northwest Division

Representatives presented their plan for a new Aspirus Hospital plan in Chippewa Falls, Wisconsin.

The meeting was adjourned at 2:04 p.m.

Respectfully submitted by,

Samantha Kraegenbrink – Committee on Administration Clerk  
*Executive Office Administrator*

FACT SHEET  
to File No. 25-26/038

**Background**

On June 17, 2025, the Eau Claire County Board of Supervisors approved a plan developed by the Opioid Settlement Task Force. The plan is part of the County's broader opioid abatement strategy, aimed at reducing the impact of opioid use disorder in the community.

**What Are Court Navigation Services?**

- Help individuals understand court processes and procedures.
- Connect individuals to community resources, including treatment and recovery services.
- Support individuals in navigating the legal system, which can be complex and overwhelming.
- Recognized as a best practice for improving outcomes and supporting long-term recovery.

**Goals and Benefits**

- Promote recovery among individuals with opioid use disorder.
- Reduce recidivism by addressing root causes of criminal behavior through coordinated care.
- Improve engagement with treatment and support services.
- Align with evidence-based strategies recommended by the Opioid Settlement Task Force.

Individuals providing Court Navigation Services will not provide any kind of legal advice.

**Fiscal Impact:** \$37,500 from Opioid Settlement Funding

Respectfully submitted by,

Samantha Kraegenbrink – Clerk of the Opioid Settlement Taskforce  
*Executive Office Administrator*

4 RESOLUTION AUTHORIZING THE EXPENDITURE OF \$37,500 OF OPIOID  
5 SETTLEMENT FUNDS FOR COURT NAVIGATION SERVICES IN 2025

6 WHEREAS, on June 17, 2025, the Eau Claire County Board of Supervisors voted in  
7 support of the Opioid Settlement Task Force’s recommended plan, which includes contracting  
8 with an outside agency to provide Court Navigation Services as part of the County’s  
9 comprehensive opioid abatement strategy; and

10  
11 WHEREAS, Court Navigation Services assist individuals involved in the court system by  
12 providing information and guidance about court processes and procedures, connecting  
13 individuals to appropriate community resources related to treatment and recovery, and helping  
14 navigate the often-complex legal system; and

15  
16 WHEREAS, the provision of Court Navigation Services is a recognized best practice that  
17 supports improved outcomes for individuals impacted by opioid use disorder and contributes to  
18 the County’s goal of promoting recovery and reducing recidivism through coordinated care and  
19 support;

20  
21 NOW, THEREFORE BE IT RESOLVED, that the Eau Claire County Board of  
22 Supervisors hereby authorizes the expenditure of \$37,500 from the Opioid Settlement Funds for  
23 the purpose of supporting Court Navigation Services for the 2025 calendar year.

24  
25 BE IT FURTHER RESOLVED, that Eau Claire County shall contract with a qualified  
26 outside agency to provide these services in alignment with the goals set forth in the approved  
27 Opioid Settlement Task Force plan.

28  
29 ADOPTED:

30  
31 **Committee on Administration**

		<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
32					
33	Nancy Coffey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
34	Connie Russell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
35	Gerald Wilkie	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
36	Steve Chilson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
37	Katherine Schneider	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

38  
39 Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

40 ATTEST:

41  
42  
43 \_\_\_\_\_  
44 Samantha Kraegenbrink – Committee Clerk

1 **Committee on Finance & Budget**

2 **AYE** **NAY** **ABSTAIN** **ABSENT**

3 Jim Dunning

4 Stella Pagonis

5 Jim Schumacher

6 Bob Swanson

7 Dane Zook

8  
9 Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

10 ATTEST:

11  
12 \_\_\_\_\_  
13 Erika Gullerud – Interim Committee Clerk

14  
15  
16 **Committee on Judiciary & Law Enforcement**

17 **AYE** **NAY** **ABSTAIN** **ABSENT**

18 Lorelee Clark

19 John Folstad

20 Brett Geboy

21 Allen Myren

22 Gerald Wilkie

23  
24 Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

25 ATTEST:

26  
27 \_\_\_\_\_  
28 Eric Huse – Committee Clerk

29 Resolution 25-26/038

30  
31 SK  
32

1 **PROCLAMATION**

2  
3 **PROCLAMATION HONORING COUNTY ADMINISTRATOR KATHRYN SCHAUF**  
4 **FOR TEN YEARS OF DEDICATED SERVICE TO EAU CLAIRE COUNTY**  
5

6 **WHEREAS**, Kathryn Schauf has faithfully served as County Administrator of the Eau Claire  
7 County for ten years. During that time, she has demonstrated exceptional leadership, integrity,  
8 and dedication to the betterment of the community; and  
9

10 **WHEREAS**, while serving Eau Claire County, Administrator Schauf has overseen numerous  
11 initiatives that have strengthened county operations, improved public services, and enhanced the  
12 quality of life for residents; and  
13

14 **WHEREAS**, Administrator Schauf has worked tirelessly with elected officials, staff, local  
15 organizations, and community members to ensure fiscal responsibility and innovative problem-  
16 solving; and  
17

18 **WHEREAS**, Administrator Schauf has led the county through times of both challenge and  
19 opportunity, always prioritizing the well-being and long-term success of Eau Claire County; and  
20

21 **WHEREAS**, the professionalism, strategic vision, and commitment to public service utilized by  
22 Administrator Schauf has left an enduring legacy and set a high standard for future leaders; and  
23

24 **WHEREAS**, County Board Supervisors, Eau Claire County staff, and Eau Claire County  
25 residents extend their heartfelt gratitude and appreciation for Administrator Schauf’s ten years of  
26 dedicated service.  
27

28 **NOW, THEREFORE**, I, Nancy Coffey, Chair of the Committee on Administration, do hereby  
29 proclaim the Eau Claire County Committee on Administration does hereby honor and recognize  
30 County Administrator Kathryn Schauf for her ten years dedicated service as County  
31 Administrator of Eau Claire County.  
32

33 **PRESENTED:** This 8th day of July, 2025.  
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37

38 \_\_\_\_\_  
39 Nancy Coffey, Committee on Administration Chair