

## AGENDA



Committee on Administration  
Tuesday, April 8, 2025, at 2:30 p.m.

Government Center (721 Oxford Ave, Eau Claire, WI)  
Room 3312

Present: Nancy Coffey, Connie Russell, Gerald Wilkie, Steve Chilson, Katherine Schneider (remote)

Others: Samantha Kraegenbrink – Committee Clerk, Kathryn Schauf, Sharon McIlquham, Sonja Leenhouts, Angela Eckman, Jason Szymanski, Vickie Gardner (remote), Allen Myren (remote), Glenda Lyons (remote), Greg Dachel (remote), Leah Simington (remote) Matt Theisen (remote), Megan Brasch (remote)

### Call meeting to order and confirm meeting notice

Chair Coffey called the meeting to order at 2:30 p.m. and confirmed meeting notice.

### Roll Call

Indicated above.

### Public Comment

None.

### Review of meeting minutes from:

- March 6, 2025
- March 11, 2025
- March 18, 2025
- April 2, 2025
- April 2, 2025

Motion by Supervisor Wilkie to approve as presented. No deletions, corrections or additions. All in favor to approve of all minutes listed above. Motion passed.

### 25-26/007: Resolution requesting the State of Wisconsin biennial budget include funding to ensure matching funds for continuation of Wisconsin related Passenger Rail corridor studies

Motion by Supervisor Russell. Roll call vote 3 aye (Supervisors Coffey, Russell, Schneider) 2 nay (Supervisors Chilson, Wilkie.) Motion passed.

### County Administrator Hiring Process

Corporation Counsel, Sharon McIlquham provided detail on the process of hiring a new County Administrator.

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### County Administrator Recruitment Search Firm

Purchasing Manager, Greg Bowe provided details on the recruitment of a search firm for the County Administrator.

### One-time Sojourner House Funding potential

Wes Escondo, Eau Claire Foundation, presented an ask for one-time funding for the Sojourner House. Supervisor Wilkie motioned to approve funding from contingency for \$45,000 and to refer to the Committee on Finance & Budget for review. Supervisor Coffey offered an amendment to change the amount to \$30,000 given previous funding from the County, as well as to bring to the County Board on May 20, 2025, to allow time for Finance & Budget and the City of Eau Claire to review the request from Catholic Charities. On a roll call vote, all in favor of the amendment. On the main motion, all in favor, motion passes.

### Outside Agency Funding

The Committee discussed the process for outside agency funding. There will be further discussion at future meetings.

### Appointments

Motion by Supervisor Chilson to approve the following appointments. On a voice vote, all in favor. Motion passes.

- ADRC Board
  - Jean Doty (reappointment)
- Airport Commission
  - Peter Hoeft (reappointment)
  - Bill Hilgedick (reappointment)
- Conduct Inquiry Board
  - Carol Craig (reappointment)
- Housing Authority
  - Philip Swanhorst (reappointment)
- Local Emergency Planning Committee
  - Darrell Christy (reappointment)
  - Jamie Burkhardt (reappointment)
  - Robert King (reappointment)
  - Jesse Henning (reappointment)
  - Brian Dollinger (reappointment)

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- Frank Neibauer (reappointment)
- Veterans Services Commission
  - David Lance (new appointment)

### Future Agenda Items

- Outside Agencies
- Recruitment
- Rules of the Board

The meeting was adjourned at 5:14 p.m.

Respectfully submitted by,



Samantha Kraegenbrink  
*Executive Office Administrator*