

AGENDA



Committee on Administration
Tuesday, March 11, 2025, at 2:30 p.m.

Government Center (721 Oxford Ave, Eau Claire, WI)
Room 3312

Join by Phone:

Dial in Number: 415.655.0001
Access Code: 2539 374 3013

Join by Meeting Number:

Meeting Number: 2539 374 3013
Meeting Password: SQsxMJ3p6k2

Join from Meeting Link:

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=m569d9ed676d4bc81de18e10324f8deb5>

For those wishing to make public comment, you can submit your request to speak and/or written comment to Samantha Kraegenbrink at samantha.kraegenbrink@eauclairecounty.gov at least 60 minutes prior to the start of the meeting.

*A majority of the county board may be in attendance at this meeting.
However, only members of the committee may take action on an agenda item.*

1. Call meeting to order and confirm meeting notice
2. Roll Call
3. Public Comment
4. Review and approval of meeting minutes – **Discussion/Action**
 - February 18, 2025
5. Proclamation proclaiming the week of April 7, 2025 as “National Public Health Week” in Eau Claire County – **Discussion/Action**
6. Quarter 4 Department Reports – **Information/Discussion**
 - Facilities – Matt Theisen
 - Veteran Services – Adam Kohls
 - Child Support – Megan Brasch
 - Corporation Counsel – Sharon McIlquham
 - Information Systems – Greg Dachel
 - Risk Management – Sonja Leenhouts
 - Administration/County Board – Kathryn Schauf
7. Strategic Planning Exercise: Identify Primary Trends Impacting the County – **Discussion**

Prepared by: Samantha Kraegenbrink – Executive Office Administrator

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance at (715) 839-5106. For additional information on ADA requests, contact the County ADA Coordinator at (715) 839-7335, (FAX) (715) 839-1669, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

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8. File No. 24-25/118: Ordinance to amend section 2.05.060 of the Code: Eau Claire Economic Development Committee – **Discussion/Action**
9. Time limits for oral reporting – **Discussion**
10. Impact of federal funding cuts - **Discussion**
11. Future Agenda Items
 - Rules of the Board
 - Community Agency Funding
12. Announcements
13. Adjournment

Prepared by: Samantha Kraegenbrink – Executive Office Administrator

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MINUTES



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Present: Nancy Coffey, Connie Russell, Steve Chilson, Gerald Wilkie (remote), Katherine Schneider (remote), Dane Zook (ex-officio)

Others: Kathryn Schauf, Sarah Diederick Kasdorf (presenter), Sharon McIlquham, Greg Dachel, Sonja Leenhouts, Angela Eckman, Leah Simington, Dave Riewestahl

Public: County Board Supervisor Nick Smiar

Call meeting to order and confirm meeting notice

Chair Coffey called the meeting to order at 2:30 p.m. and confirmed meeting notice.

Roll Call

Indicated above.

Public Comment

No members of the public wished to make comments.

Review and approval of meeting minutes from January 21, 2025

Motion by Supervisor Russell. No deletions, corrections, or additions. Minutes approved as presented.

County Board Rules, the WCA Template – Sarah Diederick-Kasdorf, Director of Outreach & Member Engagement (Wisconsin Counties Association)

Sarah Diederick-Kasdorf provided template background and advised of the importance of rules. Potential changes:

- Organize the Rules of the Board so that navigation is easier
- Definition of session
- Agenda Content:
 - Who controls the agenda content, clarification of County Board chair role with Administration
- Use of county e-mail addresses (statement clarifying)
- Committee appointments and having the County Administrator making appointments (standing by County Board chair); any board or commission should be appointed by the Administrator
- Compensation for board members
- Minutes
 - Who takes the minutes (WI State Statute 59.23) committee clerk appointments, Working with the

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County Clerk

- Board relationship with Administrator for role clarification
- Who can speak on behalf of the board
- Board member participation in committees – how they speak and participate
- Public comment language – what are members of the public able to comment on (item on agenda or any topic?)
- Attire

Next steps: Will take in small sections at each meeting to discuss.

File No. 24-25/114: Ordinance to amend section 2.04.010 A. & C. of the Code: Rule 1 – Meetings

Motion by Supervisor Wilkie. Roll call vote (aye: Supervisors Coffey, Chilson, Wilkie, Schneider, Russell.) Motion carried.

Requested agenda items from Supervisor Dane Zook

- Speaking at meetings (will be handled in Rules of the Board)
- Proper attire (will be handled in Rules of the Board)
- Sleeping (will be handled individually)

Proposed change in quarterly narrative reporting

Motion by Supervisor Chilson to approve that at a minimum each department will provide a narrative report mid-year and annually, and quarterly financial reports. Motion carried, 4 yes, 1 no.

Motion by Supervisor Wilkie for reconsideration of the previous agenda item: Review of Quarterly Reports. Motion carried, 5 yes, 0 no.

Motion by Supervisor Wilkie to approve that at a minimum each department will provide a narrative report semi-annually and annually, and quarterly financial reports. Any department that is projecting a deficit consistent with the budget deviation policy requires monthly financial and narrative reports to the oversight committee. Motion carried, 5 yes, 0 no.

Review of Program Mandates

Brief review with the Committee

Committee Agency Funding

MINUTES



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The Committee agreed on having a basic concept of using contracts and embedding contracts within specified departmental areas. A report will be prepared for future consideration with detail from discussion.

Future Agenda Items

- Time limits for oral reporting
- Community Agency Funding
- Rules of the Board
- Impact of federal financial cuts

Appointments

Motion by Supervisor Chilson to approve all appointments listed below. Motion carried, 5 yes and 0 no.

- Economic Development Committee
 - i. Roy Atkinson
- Aging & Disability Resource Center Board
 - i. Mike O'Brien
- Local Emergency Planning Committee
 - i. Brian Drollinger

The meeting was adjourned at 4:46 p.m.

Respectfully submitted by,

Kathryn Schauf
County Administrator

National Public Health Week Proclamation 2025

Whereas, the week of April 7, 2025, is National Public Health Week, and the theme is “It Starts Here” highlighting the importance of making a difference in our home, community and state; and

Whereas, the goal of National Public Health Week is to recognize public health’s contribution to improving the health of the people of the United States, including nearly 108,000 residents of Eau Claire County; and

Whereas, community members recently identified the top five health concerns in Eau Claire County as housing, mental health, substance misuse, alcohol misuse, and childcare; and

Whereas, the staff at the Eau Claire City-County Health Department continues to support a thriving and healthy community through efforts including:

- Prevented further disease spread by responding to 1,214 communicable disease reports, giving 1,130 immunizations, and serving family planning clinic clients for a total of 897 visits, as well as responding to multiple significant outbreaks of pertussis and norovirus in 2024.
- Completing over 4,000 environmental inspections and performing 17,876 tests on water samples to address health and safety issues and working with community members to make improvements that prevent health issues like lead and food poisoning, asthma, and injury.
- Helping families and young children have a healthy start through our WIC clinics and Nurse Family Partnership programs. This includes serving 2,224 WIC clients and completing 1,418 visits with 166 NFP families in 2024.
- Installing 8 large sharps disposal boxes in Altoona, Augusta and Eau Claire for community members to safely dispose of needles and other sharps devices to make our community safer.
- Mobilizing many community partners in healthcare, law enforcement, education, government, the faith community, nonprofits, and businesses to collaborate on efforts to identify and prevent the [county’s top health concerns](#) through the Eau Claire Health Alliance, a coalition the Health Department has supported for over 25 years.

Whereas, these and many other health department efforts have a positive impact on our community’s health and safety throughout every year despite insufficient state funding to local health departments for the provision of mandated services, and;

NOW, THEREFORE, I, Nancy Coffey, on behalf of the Eau Claire County Board of Supervisors, do hereby proclaim the week of April 7-13, 2025, as **National Public Health Week 2025** and call upon the people of Eau Claire to observe this week by learning more about the programs and services the [Eau Claire City-County Health Department](#) offers or what the Health Department and partners doing to address top health issues in the [2025-2027 Community Health Improvement Plan](#).

Nancy Coffey, County Board Chair
Eau Claire County Board of Supervisors

Date



Providing quality, innovative and cost effective services that safeguard and enhance well-being

2024 QUARTER 4 | FACILITIES

SELECTED PERFORMANCE MEASURES

SELECTED PERFORMANCE MEASURES	
Completed Work Requests as of end of 4th Qtr. 2024	5254

SUMMARY OF CURRENT ACTIVITIES

- Master 3 Radio Equipment replacement
- Jail Booking project bid
- Jail HVAC Controls Upgrade construction
- Courthouse/Jail exterior door/frame replacement bid awarded
- DHS Lobby project design
- Health Department Family Planning Clinic remodel design
- Courtroom Carpet replacement bid
- Courthouse Exterior Railing bid

ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS

- Continue to identify energy efficiency & renewable energy projects and implement based on funding
- Inflationary pressures on contracts and supplies
- Staffing levels to keep up with increased department workload is a concern

STRATEGIC INITIATIVES (GREEN / AMBER / RED)

Strategic Initiative: Expand renewable energy sources for County facilities

Key Initiative: Installation of solar arrays on the Expo Center property, Courthouse roof, and Ag Center roof.

Status: Green

- Installation of the Courthouse (DHS) solar array, and the Ag Center solar array have been completed, and the systems are fully operational as of May 2024.

GOALS FOR NEXT QUARTER

- Master 3 Radio Equipment replacement completion
- Jail Booking project bid awarded
- Jail HVAC Controls Upgrade completion
- Courthouse/Jail exterior door/frame replacement construction
- Health Department Family Planning Clinic remodel bid
- Expo Center Tower location site work
- Courtroom Carpet replacement
- Courthouse Exterior Railing replacement

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

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Eau Claire County - Facilities

Quarterly Department Report - Summary

For Period Ending: Q4, 2024

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Date Ran: 3/6/25

16 - Facilities

Fund	Revenue:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Tax Levy	2,212,321	2,212,321	553,080	553,080	553,080	553,080	2,212,321	100.00%
	04-Intergovernment Grants and Aid	0	0					0	0.00%
	05-Intergovernmental Charges for Services	0	0					0	0.00%
	06-Public Charges for Services	0	0	202	230	0	0	432	0.00%
	09-Other Revenue	569,495	569,495	128,940	154,043	138,848	162,823	584,654	102.66%
	11-Fund Balance Applied	0	0					0	0.00%

Total Revenue - Facilities	\$2,781,816	\$2,781,816	\$682,222	\$707,352	\$691,928	\$715,903	\$2,797,407	100.56%
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Fund	Expenditures:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Regular Wages	-762,871	-762,871	-142,926	-216,168	-185,932	-241,044	-786,070	103.04%
	02-OT Wages	-12,000	-12,000	-1,925	-460	-161	-2,099	-4,645	38.71%
	03-Payroll Benefits	-427,829	-427,829	-66,684	-80,987	-75,110	-84,756	-307,536	71.88%
	04-Contracted Services	-1,430,148	-1,430,148	-185,527	-234,440	-303,502	-374,650	-1,098,119	76.78%
	05-Supplies & Expenses	-122,177	-122,177	-7,641	-25,236	-21,206	-68,253	-122,336	100.13%
	07-Fixed Charges	-20,500	-20,500	-8,486	-2,841	-2,841	-2,841	-17,009	82.97%
	09-Equipment	-6,291	-6,291	-698	-16,693	-698	-4,198	-22,286	354.25%

Total Expense - Facilities	-\$2,781,816	-\$2,781,816	-\$413,887	-\$576,824	-\$589,449	-\$777,841	-\$2,358,001	84.76%
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Net Surplus/(-Deficit) - Facilities	\$0	\$0	\$268,335	\$130,529	\$102,479	-\$61,938	\$439,405
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Eau Claire County - Facilities
Quarterly Department Report - Summary

For Period Ending: Q4, 2024

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Date Ran: 3/6/25



Providing quality, innovative, and cost-effective services that safeguard and enhance well-being.

2024 QUARTER 4 | VETERAN SERVICES

SELECTED PERFORMANCE MEASURES

<i>Customers Served (from Vetra Spec Database)</i>	<ul style="list-style-type: none"> • 1735 appointments (9% increase, all-time high) • 509 claims for benefits (12% increase, all-time high) • 4380 phone calls with Vets/agencies/etc (5% increase) • 2490 emails with Vets/agencies/etc (2% increase) • 53 gas/food cards awarded to Vets (40% increase) • 132 hours of professional certification training (no change) • 8,600 flags placed on Veterans graves (no change) • 98% customer satisfaction rate based on surveys (no change)
<i>Transported to Mpls VA Medical Center</i>	82 veterans were transported to the Minneapolis VA Medical Center. Van operates 1 - day per week (Tuesday) service.
<i>Presentations/Public Events</i>	15 presentations to local organizations and attendance at public events.
<i>Social Media Presence - Communicate with Veterans</i>	68 social media postings/articles. 807 Followers on Facebook
<i>Department Staff (100%)</i>	Eric Killen, Adam Kohls, Angela Deutschlander, Beth Risen, David Lance (Intern)

SUMMARY OF CURRENT ACTIVITIES

- Customer levels - the total number of office visits and support to veterans has returned to and is exceeding pre-COVID levels.
- Outreach to the Augusta Senior Center for onsite claims continues monthly.
- Held Benefits Fair - The first annual Veterans Benefits Fair was held at the National Guard Armory with 41 vendors and a total of 340 veterans that attended. Planning for a mini fair in the spring and another large fair is already in the planning phases.
- Dental Partnership with CVTC for Dental service for Veterans is underway - 10 Veterans have received treatments, and we have spent approximately \$2,500.
- College intern is working 2-days a week and is making a positive impact with the department and Veterans community.
- Marketing - spending the remainder of 2023 WDVA ARPA funds (\$8K) for marketing and advertising to include 3 months radio ads and interview on John Murphy show.
- Volunteer recruiting - ongoing recruiting to fill the need for additional volunteer drivers for the DAV van.

ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS

We are capturing the lessons learned from the Veterans Benefits Fair and starting the planning process for a mini-fair in Augusta in the Spring.

Vet Center Mental Health Counseling continues to expand - 3-4 veterans receive individual counseling each week and a peer support group meets bi-weekly that averages 7 Veterans.

Continuing to gather data with the Chippewa Valley Veterans Survey that will assist us in understanding the local Veterans community.

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

STRATEGIC INITIATIVES (GREEN / AMBER / RED)

Strategic Initiative: Identify opportunities to strengthen partnerships and collaboration.

- Dental program in partnership with CVTC to assist Veterans in maintaining dental health. Status: Green
- Veterans Benefits Fair in collaboration with Chippewa county and numerous external agencies: Green
- Monthly presentations with community groups to improve engagement on Veterans issues. Status: Green
- Lead/facilitate 2 collaboration meetings w/ partner agencies that focus on assisting Veterans. Status: Amber
- Engage state legislators and communicate ECC and Veterans issues as a WCA Ambassador. Status: Red
- Large scale Veterans Survey to understand the community. Amber
- Planning for mini-Veterans Benefits Fair in Augusta – Spring 2025. Amber
- Customer feedback surveys to ensure Veterans are satisfied with the services received. Status: Green

STRATEGIC INITIATIVES (GREEN / AMBER / RED) Cont...

Strategic Initiative: Enhance equity and access in service delivery and representation in governance.

Key Initiative: Departments push out to rural areas/offsite locations. Set up shop in rural underserved areas.

- Improve service to underserved rural communities with offsite locations (August Senior Center) Status: Green

Strategic Initiative: Increase information and marketing of county services and programs.

Key Initiative: Dedicate more resources towards communication and marketing plan.

- Obtained an ARPA grant from the state in the amount of \$19,178 and utilized half in 2023 for marketing: Radio ads, billboards, brochures, business cards, hats, glasses, jackets. The remainder will be used in fiscal year 2024. Status: Green
- Post weekly on Facebook current information that is relevant and informative to Veterans community. Status: Green

Strategic Initiative: Enhance employee engagement and resilience.

Key Initiative: Working from home (county staff) and offering a flexible schedule where possible.

- We maintain flexible hybrid hours of being in the office and working from home to meet the needs of our Veterans allowing them access to information and assistance. Status: Green

Strategic Initiative: Individualize mental health services to vulnerable populations.

Key Initiative: Create peer to peer mental health support groups.

Key Initiative: Resources and collaboration to support initiatives for mental health.

- On site Vet Center counselor has increased to three days a month and a mental health support group for Veterans was started in 2023. Status: Amber.

GOALS FOR NEXT QUARTER

Complete the plan to conduct a mini-Veterans benefits fair at the Augusta Senior Center.

Update Strategic plan and capture lessons learned for Fair (Smart Book).

Participate as a Dept in the “Trunk or Treat” Halloween event.

Continue to gather respondents’ data from the survey on Chippewa Valley Veterans that will assist in determining focus and resources.

Purchase additional gas and food cards.

Purchase additional marketing items.

Our Core Behaviors:

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Eau Claire County - Veterans Services

Quarterly Department Report - Summary

For Period Ending: Q4, 2024

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20 - Veterans Services

Fund	Revenue:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Tax Levy	346,234	346,234	86,559	86,559	86,559	86,559	346,234	100.00%
	04-Intergovernment Grants and Aid	17,875	17,875	0	17,875	0	0	17,875	100.00%
	09-Other Revenue	3,000	3,000	0	500	0	488	988	32.93%
	11-Fund Balance Applied	0	160,960	0	0	0	0	0	0.00%

Total Revenue - Veterans Services

\$367,109	\$528,069	\$86,559	\$104,934	\$86,559	\$87,046	\$365,097	69.14%
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Fund	Expenditures:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Regular Wages	-263,467	-263,467	-49,910	-70,514	-61,645	-85,071	-267,140	101.39%
	02-OT Wages	-150	-150	0	-24	-215	0	-239	159.23%
	03-Payroll Benefits	-74,399	-74,399	-12,560	-15,909	-14,650	-18,377	-61,496	82.66%
	04-Contracted Services	-14,000	-14,000	-697	-9,502	-441	-1,445	-12,086	86.33%
	05-Supplies & Expenses	-11,300	-20,604	-1,460	-2,767	-5,317	-3,652	-13,195	64.04%
	09-Equipment	-1,793	-1,793	-448	-1,035	-448	-1,997	-3,928	219.07%
	10-Grants, Contributions, Other	-2,000	-153,656	0	-3,896	-2,607	-8,361	-14,863	9.67%

Total Expense - Veterans Services

-\$367,109	-\$528,069	-\$65,076	-\$103,646	-\$85,322	-\$118,903	-\$372,947	70.62%
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Net Surplus/(-Deficit) - Veterans Services

\$0	\$0	\$21,483	\$1,288	\$1,236	-\$31,857	-\$7,850
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2024 QUARTER 4 | CHILD SUPPORT AGENCY

SELECTED PERFORMANCE MEASURES

Target performance outcome of 80%, per federal standards set by OCSE

- Paternity Establishment: 95.39%
- Court Order Establishment: 91.85%
- Current Support Collections: 74.51%
- Arrears Collections: 49.48%

SUMMARY OF CURRENT ACTIVITIES

- Partnership with WRI- hosting monthly job fairs and sending weekly referral list to WRI to assist customers with finding and maintaining employment.
- Training new staff/Succession Planning- over half of our team has been with our department for about a year or less.
- Updating/Creating policies and procedures to assist with training and ensure consistent practices within the agency- Written 20+ policies and procedures in the past 6 months.
- Continued focus on strategies to maintain and increase performance measures.
- Collaboration with neighboring and regional agencies to train staff and identify best practices.
- Collaboration with courts and treatment courts to identify mutual customers, efficiencies, and budgetary needs
- Collaboration with Cooperative Agreement Agencies to obtain additional funds for the county through new reimbursement methods.
- Statewide participation- WCSEA Board of Directors, Legislative Committee, co-host of Awards and Nominations Committee, WCSEA Website Committee, Fall Conference Planning Committee (2 members), Child Support Training Advisory Committee, WCSEA New Director Mentor, Centralized Mail and Document Processing Workgroup
- Service of Process project to reduce costs

ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS

- Budget- increased cost for products and services, less revenue collected for birth costs due to loss of federal match and law change. Increased costs for service of process.
- Referrals for alternate care cases being reviewed- currently receive referrals to establish and collect child support for parents when children are placed in alternate care to recoup funds for DHS. Potential impact on our caseloads, which impacts funding. Efficiency of enforcement of these cases is a consideration.
- Sixth court room – potential staffing need and increased caseload. Starting to see cases scheduled in Br 6.
- Ability to take administrative action to suspend licenses being reviewed on State level- potential (unknown) impact to collections and enforcement.
- Federal Funding uncertainty

STRATEGIC INITIATIVES (GREEN / AMBER / RED)

Strategic Priority A: A Healthy, Safe Community

Strategic Initiative: Enhance the health and safety of Eau Claire community members.

Action Item: Identify resources for educating the public and making connections with community organizations by collaborating with internal and external committees and providing training.

Status: Green

Partnerships with Workforce Resource Inc., courts, other child support agencies, and State

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

GOALS FOR NEXT QUARTER

- Continued learning and staff development- PROQOL Training in January
- Continued focus on developing policies and procedures
- Completion of Performance Management- goal setting check-ins
- Maintain office morale
- Meetings with Judiciary and FCC in January to focus on collaboration and education

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

Eau Claire County - Child Support Agency

Quarterly Department Report - Summary

For Period Ending: Q4, 2024

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19 - Child Support Agency

Fund	Revenue:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Tax Levy	134,772	134,772	33,693	33,693	33,693	33,693	134,772	100.00%
	04-Intergovernment Grants and Aid	1,477,584	1,477,584	0	334,299	492,291	602,511	1,429,101	96.72%
	06-Public Charges for Services	7,750	7,750	1,566	2,091	2,230	2,247	8,134	104.96%

Total Revenue - Child Support Agency

		\$1,620,106	\$1,620,106	\$35,259	\$370,083	\$528,214	\$638,451	\$1,572,007	97.03%
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Fund	Expenditures:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Regular Wages	-982,217	-982,217	-179,825	-248,306	-222,619	-311,947	-962,697	98.01%
	02-OT Wages	0	0	-20	-21	-7	-4	-52	0.00%
	03-Payroll Benefits	-550,890	-550,890	-88,009	-110,424	-116,855	-132,569	-447,857	81.30%
	04-Contracted Services	-36,910	-36,910	-7,557	-8,850	-12,393	-12,556	-41,356	112.05%
	05-Supplies & Expenses	-34,864	-34,864	-6,123	-8,245	-10,539	-12,937	-37,845	108.55%
	07-Fixed Charges	-4,825	-4,825	-1,778	-1,778	-1,778	-1,778	-7,113	147.43%
	09-Equipment	-10,400	-10,400	-1,594	-1,594	-1,594	-1,594	-6,377	61.32%

Total Expense - Child Support Agency

		-\$1,620,106	-\$1,620,106	-\$284,906	-\$379,218	-\$365,786	-\$473,386	-\$1,503,297	92.79%
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Net Surplus/(-Deficit) - Child Support Agency

		\$0	\$0	-\$249,647	-\$9,135	\$162,428	\$165,065	\$68,710	
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Providing quality, innovative and cost-effective services that safeguard and enhance well-being

2024 QUARTER 4 | CORPORATION COUNSEL

SELECTED PERFORMANCE MEASURES

		2021	2022	2023	2024
Ch. 51 Mental Commitment Cases (2024 YTD)	Referred and Reviewed:	331	367	341	450
	Committed:	40	28	48	25
Ch. 54 Guardianship Protective Placement Cases (2024 YTD)	Permanent Filed:	77	59	59	50
	Temporary:	43	39	33	37
Ch. 48 Children in Need of Protection or Services Cases (2024 YTD)	Referred and Reviewed:	119	99	106	64
	Filed:	98	81	90	53
Ch. 48 Termination of Parental Rights Cases (2024 YTD)	Referred and Reviewed:	14	19	10	6
	Filed:	24	13	21	6
Ch. 938 Juvenile in Need of Protection	Referred and Reviewed:	114	87	133	100
	Filed:	22	11	32	26
IN REM	Referred:	0	0	48	55
	Filed:	0	0	17	22
	Number of Properties Foreclosed:	0	0	3	11
	Redeemed				9

SUMMARY OF CURRENT ACTIVITIES

- IN REM – Filed on 22 of the original 55 referred, hearing on 12/20/2024.
 - 9 properties have been redeemed.
 - 11 properties foreclosed on.
 - 2 properties dismissed.
 - Several properties inhabited and will need to be evicted once County takes ownership.
- Created & obtained signed MOU's (Memorandum of Understanding) with community agencies that are provided community funding from Eau Claire County Budget.
- Reviewing HIPAA Policy will meet with DHS to collaborate on updates in 2025.
- Reviewing Emergency Management Plan for Planning and Development.
- Prepared 15 Real Estate Transfer Returns and Buildings, Fixtures and/or Improvements Document(BFI document) for Airport Personal Property changed to Real Property under new law.

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

- Cell Tower lease at Expo Center, relocation required new survey and legal description.
- Presented at Adult Protective Service Conference in October regarding residency issues.
- Presented at Court Commissioner Conference in October on Child Support UIFSA (Uniform Interstate Family Support Act).
- CIT training-Crisis Intervention Team- Provided training to law enforcement on Ch. 51 (mental commitment) process and updates.
- Presented at Memorial High Schol for Junior Achievement on potential careers in government and law.
- Junk property – Special Inspection Warrant on junk property-no county funding for clean-up.
- Developed Military Policy for Eau Claire County under USERRA Uniformed Services Employment and Reemployment Rights Act for Human Resources Committee to adopt- Human Resources committee will review in the future.
- Assisting Finance and Budget Committee with review of finance policies and budget process.
- Reviewing County’s Record Retention schedule in Code.
- Continue to seek solutions through collaboration with district attorney and public defender’s office regarding the issue of public defender’s office unable to appoint in every case type-no resolution to this matter.
- Working with DHS to promote more cost-efficient processes in service of statutory paperwork in juvenile cases.
- Administrative staff cross training.
- Reduction of printing for cases and other office activity for cost savings.

ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS

- Increase in Jury Trial Requests by State Public Defender’s Office, causing request for court appointed attorneys.
- Problem of inability to get a State Public Defender appointed in cases, which is prolonging court process and causing multiple adjournments. Cases having to be dismissed due to no public defender appointed.
- Having to identify ways to perform our statutory duties with less funding due to budget constraints.
- Problems in finding placement for individuals under Ch. 48 (Juvenile) and Ch. 55. (Guardianship/Protective Placement)
- Increase in Chapter 51 cases (Mental Commitments) transferred to WMHI (increased cost).
- Gunderson Lutheran increased their mental health bed from 22 to 26.
- Junk property clean-up: Towns cannot afford to pursue through tax assessment due to cost and Planning & Development not able to fund through their budget.
- New Legislation on taxation of personal property to real property for property tax assessment, affects structures leased on County property. Wis. Stat. §70.17(3).

STRATEGIC INITIATIVES (GREEN / AMBER / RED)

Strategic Priority A: A Healthy, Safe Community-Enhance the health and safety of Eau Claire community members.

Strategic Initiative: Explore and commit to community collaboration to enhance the health and safety of community members.

Action Item: Identify resources for educating the public and making connections with community organizations by collaborating with internal and external committees and providing training.

Status: Green

- EMS Committee
- Drug Endangered Children Committee
- Child Death Review Team
- Juvenile Justice Collaborating Committee

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

- Suicide Death Review Team
- Presenter for ECASD Mandatory Reporting
- Quarterly Crisis Meetings
- 980 Committee to locate housing for CH. 980 individuals
- Overdose Death Review Team
- Criminal Justice Collaborating Council
- Court Commissioner Uniform Interstate Family Act Presentation -Child Support Interstate Enforcement and Modification of Interstate Action
- CIT training-Crisis Intervention Team- Provided training to law enforcement on Ch. 51 (mental commitment) process and updates
- Intergovernmental community collaboration to address the homelessness in Eau Claire

Strategic Initiative: Individualize mental health services to vulnerable populations.

Action Item: Resources and collaboration to support Community Health Improvement Plan initiatives for mental health.

Status: Green

- Crisis Urgent Care and Observation Facilities Advisory Committee with Wisconsin Department of Health Services.
- Wisconsin Legislative Council Study Committee on Emergency Detention and Involuntary Commitment of Minors.

Strategic Priority B: Quality and Meaningful Relationships-Grow meaningful relationships internally and externally.

Strategic Initiative: Attend and contribute in external and internal opportunities in the community.

Action Item: Create and develop solutions to issues in our community with internal resources and community organizations.

Status: Green

- Multi-Disciplinary Team.
- Youth Leadership Eau Claire
- Junior Achievement
- Intergovernmental community collaboration to address the homelessness in Eau Claire

Strategic Priority C: Robust Infrastructure

Strategic Initiative: Improve efficiency and performance of County operations through automation and data-driven decision-making.

Action Item: Board education/access of county information resources

Status: Green

- New employee orientation
- New board member orientation
- Budget process and community funding

Action Item: Improve data-driven processes that are measurable, and processes are accessible by the public (improve performance metrics and reporting

- Revised Performance Management Metrics to more accurately reflect our outcomes

GOALS FOR NEXT QUARTER

- Review processes and procedures to identify ways to reduce expenditures within the County.
- Hire and train Asst. Corporation Counsel to replace the position that was vacated in November.

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

Eau Claire County - Corporation Counsel

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13 - Corporation Counsel

Fund	Revenue:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Tax Levy	832,853	832,853	208,213	208,213	208,213	208,213	832,853	100.00%
	05-Intergovernmental Charges for Services	4,000	4,000	1,430	2,470	767	767	5,434	135.85%
	06-Public Charges for Services	33,000	33,000	4,541	14,441	9,987	16,782	45,751	138.64%

Total Revenue - Corporation Counsel

\$869,853	\$869,853	\$214,184	\$225,124	\$218,967	\$225,762	\$884,038	101.63%
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Fund	Expenditures:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Regular Wages	-652,015	-652,015	-126,117	-177,844	-150,740	-203,337	-658,038	100.92%
	02-OT Wages	-200	-200	0	0	0	0	0	0.00%
	03-Payroll Benefits	-196,518	-196,518	-46,812	-57,053	-54,029	-61,331	-219,225	111.55%
	04-Contracted Services	-1,920	-1,920	-540	-540	-540	-540	-2,160	112.50%
	05-Supplies & Expenses	-13,700	-13,700	-2,512	-1,555	-3,291	-3,711	-11,070	80.80%
	09-Equipment	-5,500	-5,500	-897	-897	-897	-897	-3,586	65.20%

Total Expense - Corporation Counsel

-\$869,853	-\$869,853	-\$176,878	-\$237,888	-\$209,497	-\$269,816	-\$894,079	102.79%
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Net Surplus/(-Deficit) - Corporation Counsel

\$0	\$0	\$37,307	-\$12,765	\$9,470	-\$44,053	-\$10,041
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Providing quality, innovative and cost-effective services that safeguard and enhance well-being

2024 QUARTER #4 | INFORMATION SYSTEMS

SELECTED PERFORMANCE MEASURES

	FY24 Q1	FY24 Q2	FY23 Q3	FY23 Q4
<i>Number of PCs and laptops supported</i>	743	721	733	707
<i>Ticket trend last 4 quarters</i>	1114	1070	1096	901
<i>Average days to close – issue/request</i>	4.6/8.8	2.9/8.7	3.0/8.3	4.1/18.1

SUMMARY OF CURRENT ACTIVITIES

- *Strategic Priority 0 (imperative) – Continually improve cybersecurity protections of the county systems and networks.*
 - Continue addressing the prioritized lists of improvements on our security roadmap.
 - Completed an external penetration test of the network.
 - Completed a cybersecurity tabletop exercise with county leadership.
- *Strategic Priority 1 (highest priority) – Support and maintain existing applications and infrastructure.*
 - Replace more end-of-support switches.
 - Replace several old cameras in the jail.
 - Completed an RFP for a new county website and to meet the new ADA regulations.
 - Migrated the ECSO Ticketing system to a cloud solution.
 - Resolved cooling issues in both second-floor network closets.
 - Old WiMax/LTE equipment was removed from the county towers.
- *Strategic Priority 2 – Enhance existing technology capabilities to improve service or reduce cost.*
 - Signed a five-year Cisco enterprise agreement (EA) which will save the county about 30% over the life of the agreement.
- *Strategic Priority 3 – Evaluate opportunities for new technology to improve service or reduce cost.*
 - Plan and develop an online employee directory.

ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS

- The use of Generative AI technologies is on the rise and can benefit the county government but also introduce more risk. As with all technological advancements, policy and regulation will lag, creating higher risks.
- Cyber security incidents, especially ransomware attacks, on public organizations remain high. There is a real concern in the cybersecurity community that AI technologies will enhance the attacker's capabilities with things like phishing emails.
- Ongoing operating budget pressures from spending shifts from capital to operating. Support and maintenance are no longer capitalizable and an industry trend to a subscription licensing model. Seeing higher inflationary increases in software renewals.

STRATEGIC INITIATIVES (GREEN / AMBER / RED)

Strategic Initiative: Improve access to specific needed health services in rural portions of the county.

Key Initiative: Providing broadband in rural areas will increase opportunities for Teledoc or Telehealth options.

Status: **Green**

- Continue working with United Way on the Chippewa Valley Digital Inclusion Partnership. This project is being restarted after a leadership changeover at United Way.

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

Strategic Initiative: Improve efficiency and performance of County operations through automation and data-driven decision-making.

Key Initiative: Develop internal capacity and secure resources of subject matter experts as needed.

Status: **Green**

- Meeting with 3rd party vendors to better understand available tools and resources.
- Develop a leadership sub-team to focus on a potential AI framework.

GOALS FOR NEXT QUARTER

- *Strategic Priority 0 (imperative) – Continually improve cybersecurity protections of the county systems and networks.*
 - Continue the network segmentation of critical services.
 - Migrate squad card network MFA to county standard.
 - Update generative AI policy for the county.
- *Strategic Priority 1 (highest priority) – Support and maintain existing applications and infrastructure.*
 - Upgrade all Windows 2016 servers to the latest OS release.
- *Strategic Priority 2 – Enhance existing technology capabilities to improve service or reduce cost.*
 - Move county phone lines to a cloud service.
 - Complete Airport hangar fiber upgrade project.
 - Move Jail Attendance System to the cloud.
 - Move the county website to a new vendor by Sept 2025
 - Update to meet new ADA requirements by April 2026
 - Replace NovaTime with UKG timecard system.
 - Meet the new 2023 Wisconsin Act 235 Judicial Officer Privacy Law by April 2025.
 - Implement Power BI Gateway Server to enhance reporting capabilities to facilitate cross-department sharing of data.
 - Implement billing enhancements within Avatar to reduce processing time in the DHS fiscal department.
 - Initiate 3rd party provider portal for DHS claims submission to improve quality assurance workflow and reduce data entry time for DHS staff.
 - Implement a Position Control Module in Linq to better track up-to-the-minute staffing costs and provide more thorough projections.
 - Piloting automated electronic form delivery using Microsoft Automation Tools.
 - Work with CINC and Bloomer Broadband to add network redundancy to Beaver Creek Reserve.
- *Strategic Priority 3 – Evaluate opportunities for new technology to improve service or reduce cost.*
 - Evaluate additional cameras in the Jail/Courthouse to cover blind spots.

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

Eau Claire County - Information Systems

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08 - Information Systems

Fund	Revenue:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Tax Levy	2,679,538	2,679,538	669,885	669,885	669,885	669,885	2,679,538	100.00%
	05-Intergovernmental Charges for Services	12,600	12,600	12,600	0	0	0	12,600	100.00%
	06-Public Charges for Services	0	0					0	0.00%
	09-Other Revenue	0	0					0	0.00%
	10-Bond Proceeds	0	0					0	0.00%
	11-Fund Balance Applied	0	120,401	0	0	0	0	0	0.00%
	12-Fund Transfers	0	0					0	0.00%

Total Revenue - Information Systems		\$2,692,138	\$2,812,539	\$682,485	\$669,885	\$669,885	\$669,885	\$2,692,138	95.72%
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Fund	Expenditures:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Regular Wages	-1,018,195	-1,018,195	-191,512	-265,615	-235,993	-325,814	-1,018,933	100.07%
	03-Payroll Benefits	-383,957	-383,957	-80,095	-94,066	-89,764	-106,022	-369,947	96.35%
	04-Contracted Services	-845,916	-956,469	-318,105	-147,885	-217,033	-122,119	-805,142	84.18%
	05-Supplies & Expenses	-22,950	-23,956	-1,972	-4,520	-2,126	-4,033	-12,652	52.81%
	09-Equipment	-421,120	-429,962	-11,540	-4,028	-289,736	-28,726	-334,030	77.69%

Total Expense - Information Systems		-\$2,692,138	-\$2,812,539	-\$603,223	-\$516,113	-\$834,652	-\$586,715	-\$2,540,703	90.33%
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Net Surplus/(-Deficit) - Information Systems		\$0	\$0	\$79,261	\$153,771	-\$164,768	\$83,170	\$151,435	
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**Eau Claire County - Information Systems
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Providing quality, innovative, and cost-effective services that safeguard and enhance well-being.

2024 QUARTER 4 | ADMINISTRATION/RISK MGMT.

SELECTED PERFORMANCE MEASURES

Meetings Attended (County Administrator): 202 (Risk Manager): 78

Community Events: 6

Employees surveyed will indicate basic understanding of Code of Conduct 1:1

Experience Modification Rate: .75 (Goal is <1.0)

SUMMARY OF CURRENT ACTIVITIES

- Current initiatives in process
 - o Rural Partners Network (Host Community)
 - o Communications and Crisis Communications – notification systems for partner agencies
 - o Internal Communications Committee working on Strategic Communications Guide. This group consists of communication individuals from the Health Department, Information Systems, Administration, Recycling, Sheriff's Office, Human Resources, DHS, and Parks & Forest. The focus is to increase awareness of internal/external communications through our social media platforms and press releases.
 - o Website Redevelopment (reviewing RFPs)
 - o Management of the Budget webpage
 - o 2024 Social Media Plan (Instagram, Twitter, Facebook, LinkedIn); communications strategy; employee townhall
 - o Economic forecast
 - o Ongoing County Code reviews and updates
 - o ARPA funding
 - o Budget preparations and meetings with department heads and other staff
- Continuation of Employee Connections (monthly employee newsletter)
- Attending and/or presenting training at the Highway Monthly ToolBox meetings with employees
- Meeting with Parks and Forest Staff on safety and training.
- Strategic Planning work group is meeting regularly and will be meeting monthly with the board.
- Human Resources
 - o Priority identification and planning – identifying strategy for 2024 budget and roll out
 - o Policy Manual modifications / review
 - o Employee input group is being reformed for shared decision-making model. VOICE is up and running.
 - o Capacity building within departments to support change in coaching / mentoring models
- Performance management process is underway and is linked to connection points between strategic plan, budget, quarterly reports, and work plans.
 - o A separate work group will be tasked with providing linkage with the strategic planning process.
 - o Discussion and input with Department Heads in November/December: testing various forms for quarterly, annual and budget documents.
- Finance and Budget
 - o 2025 budget compilation and finalization
 - o Budget calendar and process for improved engagement and decision making.
 - o Capital Projects – developing planning strategy consistent with Board desire on investment and debt
 - o Internal workgroup on software planning (Finance, Human Resources, Information Services)
- Discussion with Finance and Budget.
 - o Continued research into policy areas for improvements to processes
- Committees and Taskforces supported.
 - o Passenger Rail Commission coordination and meetings (including a newly formed Rail Commission subcommittee)

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

- o Conduct Inquiry Board
- o Opioid Settlement Taskforce
- o Committee on Human Resources
- o Committee on Administration
 - o Highway Committee
 - o Traffic Safety Commission
- o County Board of Supervisors
- o Broadband Committee
- o Economic Development Committee
- o Regional Partners Network: Regional trail development – signature project.
- o Compensation and Performance Management

ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS

- Cybersecurity issues and insurance premiums continue to be an issue.
- Economic Development Committee – providing resources to allow the committee to become operational.

STRATEGIC INITIATIVES (GREEN / AMBER / RED)

Administrator Work with Strategic Plan:

Strategic Priority A: *A Healthy, Safe Community*

Strategic Initiative: *Explore and commit to community collaboration for proactive housing solutions.*

Status: Green

- o Working with other local government partners for ways to address community issues—housing leverage county resources to assist with addressing this problem.
- o A joint housing study was performed.
- o Human Services has taken the lead with a larger group discussion on housing first initiatives. Identifying structure and process for county with larger community discussion.

Strategic Priority B: *Quality and Meaningful Relationships*

Strategic Initiative: *Pursue strategies to enhance fiscal resilience and operational effectiveness.*

Status: Amber

- o Reduce debt based on plan by the Committee on Finance & Budget/Administration
- o Working with Finance and Budget for policy and code updates that lead to fiscal resilience.
- o Discussion of additional budget prioritization activities for board.

Strategic Priority B: *Quality and Meaningful Relationships*

Strategic Initiative: *Enhance employee engagement and resilience.*

Status: Green

- o Supports working from home and flexible work schedules where possible.
- o Improvement in technology for hybrid meetings
- o Wage grid, job descriptions, goal setting, performance appraisal process all lead to a more progressive model of compensation.
- o Increase citizen engagement opportunities in '24 and beyond.
- o Worked across all departments to prioritize 1:1 conversations with employee lead.

Strategic Priority C: *Improve efficiency and performance of County operations through automation and data-driven decision making.*

Strategic Initiative: *Improve efficiency and performance of County operations through automation and data-driven decision making.*

Status: Green

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

- Working with Performance Measurement Team on metrics and methods for utilizing data-driven decision-making
- Information Systems is working on use and implementation of AI to streamline processes and identify efficiencies – very early stages of research.

Strategic Priority C: *Improve efficiency and performance of County operations through automation and data-driven decision making.*

Strategic Initiative: *Extend broadband internet service to areas identified as being underserved or unserved.*

Status: Green

- Support broadband committee with an emphasis on underserved or unserved rural populations.
- Reallocate unused broadband matching funds to aid in broadband development in rural areas with low population densities.

Risk Manager Work with Strategic Plan:

Strategic Priority A: *A Healthy, Safe Community*

Strategic Initiative: *Increase outreach and prevention services. Every member of the community has the right to voice and choice.*

Status: Green

- Working with Used Needle Disposal Taskforce and locked needle disposal boxes have been installed at Coon Forks Park and Big Falls Park to reduce the amount thrown on the ground and in ditches. The containers throughout the county and in the City are working well.
-

Strategic Priority B: *Quality and Meaningful Relationships*

Strategic Initiative: *Enhance employment engagement and resilience*

Status: Green

- Enhance employee engagement and resilience by performing workstation ergonomic reviews and providing suggestions for ergonomic improvements to reduce injuries.
- Participating in Self-Funding/Compensation/Performance Management meetings and assisting HR as needed.
- Participating in training at Highway and Parks and Forest, other departments as requested/required.
- Continuing to promote use of Direct Access Clinic and Care My Way as I'm able to when speaking with employees as a way to be a good healthcare consumer.

GOALS FOR NEXT QUARTER

Administration

- Pre-planning for strategic plan, budget and budget priority setting for 2025.
- Budget adoption and execution
- Yearly calendar for major initiatives for citizen engagement and collaborative response from departments.
- Internal work teams:
 - Strategic Plan – new group for 2025 plan
 - Communications: craft strategy, build framework – (department heads, board, staff)
 - Needs analysis for departments – determine both capacity and capability.
 - Goals: branding; communications guidelines; focus on push notifications

Risk / Safety

- Continue work on improving training programs for highway and other departments.
- Additional online training for employees
- Continue to work with County Administrator on Strategic Plan for County Board and budget connection.
- Increase involvement with other county departments

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

Eau Claire County - County Administrator

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05 - County Administrator

Fund	Revenue:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Tax Levy	222,072	222,072	55,518	55,518	55,518	55,518	222,072	100.00%
	06-Public Charges for Services	0	0					0	0.00%
	11-Fund Balance Applied	0	0					0	0.00%

Total Revenue - County Administrator

\$222,072 \$222,072 \$55,518 \$55,518 \$55,518 \$55,518 \$222,072 100.00%

Fund	Expenditures:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Regular Wages	-164,922	-164,922	-31,085	-44,121	-38,576	-53,239	-167,022	101.27%
	03-Payroll Benefits	-42,316	-42,316	-8,715	-10,900	-10,091	-12,470	-42,175	99.67%
	04-Contracted Services	-960	-960	-240	-240	-240	-240	-960	100.00%
	05-Supplies & Expenses	-12,500	-12,500	-6,933	-691	-767	-1,516	-9,907	79.26%
	09-Equipment	-1,374	-1,374	-532	-532	-532	-532	-2,126	154.73%

Total Expense - County Administrator

-\$222,072 -\$222,072 -\$47,505 -\$56,483 -\$50,206 -\$67,996 -\$222,190 100.05%

Net Surplus/(-Deficit) - County Administrator

\$0 \$0 \$8,013 -\$965 \$5,312 -\$12,478 -\$118

Eau Claire County - Risk Management

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Risk Management

Fund	Revenue:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
703	05-Intergovernmental Charges for Services	1,378,895	1,378,895	344,724	344,724	344,724	344,724	1,378,895	100.00%
	09-Other Revenue	34,507	34,507	0	25,369	0	0	25,369	73.52%
	11-Fund Balance Applied	170,430	170,430	0	0	0	0	0	0.00%

Total Revenue - Risk Management

		\$1,583,832	\$1,583,832	\$344,724	\$370,093	\$344,724	\$344,724	\$1,404,264	88.66%
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Fund	Expenditures:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
703	01-Regular Wages	-117,508	-117,508	-17,396	-27,538	-33,715	-54,102	-132,750	112.97%
	03-Payroll Benefits	-52,838	-52,838	-9,584	-11,164	-12,562	472,698	439,389	-831.58%
	04-Contracted Services	-35,600	-35,600	0	-150	-2,423	-3,604	-6,177	17.35%
	05-Supplies & Expenses	-8,305	-8,305	-574	-1,011	-1,300	-1,507	-4,392	52.88%
	07-Fixed Charges	-984,093	-984,093	-450,763	-387,920	-41,106	-777	-880,565	89.48%
	09-Equipment	-488	-488	-112	-112	-112	-112	-448	91.80%
	10-Grants, Contributions, Other	-385,000	-385,000	306	-125,453	-143,776	-288,438	-557,360	144.77%
	11-Other	0	0	0	0	0	-7,137	-7,137	0.00%

Total Expense - Risk Management

		-\$1,583,832	-\$1,583,832	-\$478,122	-\$553,348	-\$234,994	\$117,023	-\$1,149,441	72.57%
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Net Surplus/(-Deficit) - Risk Management

		\$0	\$0	-\$133,398	-\$183,255	\$109,730	\$461,746	\$254,823	
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Eau Claire County - County Board

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01 - County Board

Fund	Revenue:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Tax Levy	230,094	230,094	57,524	57,524	57,524	57,524	230,094	100.00%
Total Revenue - County Board		\$230,094	\$230,094	\$57,524	\$57,524	\$57,524	\$57,524	\$230,094	100.00%

Fund	Expenditures:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Regular Wages	-123,045	-123,045	-22,695	-34,060	-30,471	-41,499	-128,725	104.62%
	03-Payroll Benefits	-76,154	-76,154	-12,025	-18,568	-17,663	-22,953	-71,208	93.51%
	04-Contracted Services	-1,470	-1,470	-276	-310	-98	-128	-812	55.23%
	05-Supplies & Expenses	-28,225	-28,225	-18,148	-2,831	-2,629	-4,791	-28,399	100.62%
	09-Equipment	-1,200	-1,200	-112	-112	-112	-112	-448	37.33%
Total Expense - County Board		-\$230,094	-\$230,094	-\$53,255	-\$55,882	-\$50,972	-\$69,483	-\$229,592	99.78%

Net Surplus/(-Deficit) - County Board	\$0	\$0	\$4,268	\$1,642	\$6,551	-\$11,960	\$502
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Fact Sheet for 24-25/118: Eau Claire County Economic Development Committee Ordinance

This ordinance establishes the terms of service for the members of the Eau Claire County Economic Development Committee. It outlines the duration and expiration dates of committee members' terms.

Term Expiration Details:

- **General Committee Members:** Serve two-year terms that expire on the third Tuesday in April of each even or odd year.
- **Board of Supervisors Members:** The two members of the Eau Claire County Board of Supervisors specifically have terms that expire on the **third Tuesday in April of even-numbered years.**

To initially determine term limits, two members will expire on the third April of 2026, and two members will expire on the third April of 2027, with the two County Board members expiring on the third Tuesday of April 2025.

Fiscal impact: None

Respectfully submitted by,

Samantha Kraegenbrink
Executive Office Administrator

1 Enrolled No.

2 ORDINANCE

3 File No. 24-25/118

4 TO CREATE SECTION 2.05.060 C. OF THE CODE: EAU CLAIRE ECONOMIC
5 DEVELOPMENT COMMITTEE

6 SECTION 1: That Subsection C. of Section 2.05.060 be created read:

7
8 C: The members of the Eau Claire County Economic Development Committee shall
9 serve staggered two-year terms expiring on the third Tuesday in April of the second year. The
10 two members of the Eau Claire County Board of Supervisors term shall expire on the third
11 Tuesday of each even numbered April.

12 ENACTED:

13
14
15
16 **Committee on Administration**

17 **AYE NAY ABSTAIN ABSENT**

18 Nancy Coffey

19 Connie Russell

20 Gerald Wilkie

21 Steve Chilson

22 Katherine Schneider

23 Dated this _____ day of _____, 2025.

24 ATTEST:

25
26
27 _____
28 Samantha Kraegenbrink – Committee Clerk

29
30 SK
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MINUTES



Committee on Administration
Tuesday, February 18, 2025, at 2:30 p.m.

Government Center (721 Oxford Ave, Eau Claire, WI)
Room 3312

Present: Nancy Coffey, Connie Russell, Steve Chilson, Gerald Wilkie (remote), Katherine Schneider (remote), Dane Zook (ex-officio)

Others: Kathryn Schauf, Sarah Diederick Kasdorf (presenter), Sharon McIlquham, Greg Dachel, Sonja Leenhouts, Angela Eckman, Leah Simington, Dave Riewestahl

Public: County Board Supervisor Nick Smiar

Call meeting to order and confirm meeting notice

Chair Coffey called the meeting to order at 2:30 p.m. and confirmed meeting notice.

Roll Call

Indicated above.

Public Comment

No members of the public wished to make comments.

Review and approval of meeting minutes from January 21, 2025

Motion by Supervisor Russell. No deletions, corrections, or additions. Minutes approved as presented.

County Board Rules, the WCA Template – Sarah Diederick-Kasdorf, Director of Outreach & Member Engagement (Wisconsin Counties Association)

Sarah Diederick-Kasdorf provided template background and advised of the importance of rules. Potential changes:

- Organize the Rules of the Board so that navigation is easier
- Definition of session
- Agenda Content:
 - Who controls the agenda content, clarification of County Board chair role with Administration
- Use of county e-mail addresses (statement clarifying)
- Committee appointments and having the County Administrator making appointments (standing by County Board chair); any board or commission should be appointed by the Administrator
- Compensation for board members
- Minutes
 - Who takes the minutes (WI State Statute 59.23) committee clerk appointments, Working with the

MINUTES



Committee on Administration
Tuesday, February 18, 2025, at 2:30 p.m.

Government Center (721 Oxford Ave, Eau Claire, WI)
Room 3312

County Clerk

- Board relationship with Administrator for role clarification
- Who can speak on behalf of the board
- Board member participation in committees – how they speak and participate
- Public comment language – what are members of the public able to comment on (item on agenda or any topic?)
- Attire

Next steps: Will take in small sections at each meeting to discuss.

File No. 24-25/114: Ordinance to amend section 2.04.010 A. & C. of the Code: Rule 1 – Meetings

Motion by Supervisor Wilkie. Roll call vote (aye: Supervisors Coffey, Chilson, Wilkie, Schneider, Russell.) Motion carried.

Requested agenda items from Supervisor Dane Zook

- Speaking at meetings (will be handled in Rules of the Board)
- Proper attire (will be handled in Rules of the Board)
- Sleeping (will be handled individually)

Proposed change in quarterly narrative reporting

Motion by Supervisor Chilson to approve that at a minimum each department will provide a narrative report mid-year and annually, and quarterly financial reports. Motion carried, 4 yes, 1 no.

Motion by Supervisor Wilkie for reconsideration of the previous agenda item: Review of Quarterly Reports. Motion carried, 5 yes, 0 no.

Motion by Supervisor Wilkie to approve that at a minimum each department will provide a narrative report semi-annually and annually, and quarterly financial reports. Any department that is projecting a deficit consistent with the budget deviation policy requires monthly financial and narrative reports to the oversight committee. Motion carried, 5 yes, 0 no.

Review of Program Mandates

Brief review with the Committee

Committee Agency Funding

MINUTES



Committee on Administration
Tuesday, February 18, 2025, at 2:30 p.m.

Government Center (721 Oxford Ave, Eau Claire, WI)
Room 3312

The Committee agreed on having a basic concept of using contracts and embedding contracts within specified departmental areas. A report will be prepared for future consideration with detail from discussion.

Future Agenda Items

- Time limits for oral reporting
- Community Agency Funding
- Rules of the Board
- Impact of federal financial cuts

Appointments

Motion by Supervisor Chilson to approve all appointments listed below. Motion carried, 5 yes and 0 no.

- Economic Development Committee
 - i. Roy Atkinson
- Aging & Disability Resource Center Board
 - i. Mike O'Brien
- Local Emergency Planning Committee
 - i. Brian Drollinger

The meeting was adjourned at 4:46 p.m.

Respectfully submitted by,

Kathryn Schauf
County Administrator

National Public Health Week Proclamation 2025

Whereas, the week of April 7, 2025, is National Public Health Week, and the theme is “It Starts Here” highlighting the importance of making a difference in our home, community and state; and

Whereas, the goal of National Public Health Week is to recognize public health’s contribution to improving the health of the people of the United States, including nearly 108,000 residents of Eau Claire County; and

Whereas, community members recently identified the top five health concerns in Eau Claire County as housing, mental health, substance misuse, alcohol misuse, and childcare; and

Whereas, the staff at the Eau Claire City-County Health Department continues to support a thriving and healthy community through efforts including:

- Prevented further disease spread by responding to 1,214 communicable disease reports, giving 1,130 immunizations, and serving family planning clinic clients for a total of 897 visits, as well as responding to multiple significant outbreaks of pertussis and norovirus in 2024.
- Completing over 4,000 environmental inspections and performing 17,876 tests on water samples to address health and safety issues and working with community members to make improvements that prevent health issues like lead and food poisoning, asthma, and injury.
- Helping families and young children have a healthy start through our WIC clinics and Nurse Family Partnership programs. This includes serving 2,224 WIC clients and completing 1,418 visits with 166 NFP families in 2024.
- Installing 8 large sharps disposal boxes in Altoona, Augusta and Eau Claire for community members to safely dispose of needles and other sharps devices to make our community safer.
- Mobilizing many community partners in healthcare, law enforcement, education, government, the faith community, nonprofits, and businesses to collaborate on efforts to identify and prevent the [county’s top health concerns](#) through the Eau Claire Health Alliance, a coalition the Health Department has supported for over 25 years.

Whereas, these and many other health department efforts have a positive impact on our community’s health and safety throughout every year despite insufficient state funding to local health departments for the provision of mandated services, and;

NOW, THEREFORE, I, Nancy Coffey, on behalf of the Eau Claire County Board of Supervisors, do hereby proclaim the week of April 7-13, 2025, as **National Public Health Week 2025** and call upon the people of Eau Claire to observe this week by learning more about the programs and services the [Eau Claire City-County Health Department](#) offers or what the Health Department and partners doing to address top health issues in the [2025-2027 Community Health Improvement Plan](#).

Nancy Coffey, County Board Chair
Eau Claire County Board of Supervisors

Date



Providing quality, innovative and cost effective services that safeguard and enhance well-being

2024 QUARTER 4 | FACILITIES

SELECTED PERFORMANCE MEASURES

SELECTED PERFORMANCE MEASURES	
Completed Work Requests as of end of 4th Qtr. 2024	5254

SUMMARY OF CURRENT ACTIVITIES

- Master 3 Radio Equipment replacement
- Jail Booking project bid
- Jail HVAC Controls Upgrade construction
- Courthouse/Jail exterior door/frame replacement bid awarded
- DHS Lobby project design
- Health Department Family Planning Clinic remodel design
- Courtroom Carpet replacement bid
- Courthouse Exterior Railing bid

ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS

- Continue to identify energy efficiency & renewable energy projects and implement based on funding
- Inflationary pressures on contracts and supplies
- Staffing levels to keep up with increased department workload is a concern

STRATEGIC INITIATIVES (GREEN / AMBER / RED)

Strategic Initiative: Expand renewable energy sources for County facilities

Key Initiative: Installation of solar arrays on the Expo Center property, Courthouse roof, and Ag Center roof.

Status: Green

- Installation of the Courthouse (DHS) solar array, and the Ag Center solar array have been completed, and the systems are fully operational as of May 2024.

GOALS FOR NEXT QUARTER

- Master 3 Radio Equipment replacement completion
- Jail Booking project bid awarded
- Jail HVAC Controls Upgrade completion
- Courthouse/Jail exterior door/frame replacement construction
- Health Department Family Planning Clinic remodel bid
- Expo Center Tower location site work
- Courtroom Carpet replacement
- Courthouse Exterior Railing replacement

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

Eau Claire County - Facilities

Quarterly Department Report - Summary

For Period Ending: Q4, 2024

Page: 1/2

Date Ran: 3/6/25

16 - Facilities

Fund	Revenue:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Tax Levy	2,212,321	2,212,321	553,080	553,080	553,080	553,080	2,212,321	100.00%
	04-Intergovernment Grants and Aid	0	0					0	0.00%
	05-Intergovernmental Charges for Services	0	0					0	0.00%
	06-Public Charges for Services	0	0	202	230	0	0	432	0.00%
	09-Other Revenue	569,495	569,495	128,940	154,043	138,848	162,823	584,654	102.66%
	11-Fund Balance Applied	0	0					0	0.00%

Total Revenue - Facilities	\$2,781,816	\$2,781,816	\$682,222	\$707,352	\$691,928	\$715,903	\$2,797,407	100.56%
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Fund	Expenditures:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Regular Wages	-762,871	-762,871	-142,926	-216,168	-185,932	-241,044	-786,070	103.04%
	02-OT Wages	-12,000	-12,000	-1,925	-460	-161	-2,099	-4,645	38.71%
	03-Payroll Benefits	-427,829	-427,829	-66,684	-80,987	-75,110	-84,756	-307,536	71.88%
	04-Contracted Services	-1,430,148	-1,430,148	-185,527	-234,440	-303,502	-374,650	-1,098,119	76.78%
	05-Supplies & Expenses	-122,177	-122,177	-7,641	-25,236	-21,206	-68,253	-122,336	100.13%
	07-Fixed Charges	-20,500	-20,500	-8,486	-2,841	-2,841	-2,841	-17,009	82.97%
	09-Equipment	-6,291	-6,291	-698	-16,693	-698	-4,198	-22,286	354.25%

Total Expense - Facilities	-\$2,781,816	-\$2,781,816	-\$413,887	-\$576,824	-\$589,449	-\$777,841	-\$2,358,001	84.76%
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Net Surplus/(-Deficit) - Facilities	\$0	\$0	\$268,335	\$130,529	\$102,479	-\$61,938	\$439,405
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Eau Claire County - Facilities
Quarterly Department Report - Summary

For Period Ending: Q4, 2024

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Date Ran: 3/6/25



Providing quality, innovative, and cost-effective services that safeguard and enhance well-being.

2024 QUARTER 4 | VETERAN SERVICES

SELECTED PERFORMANCE MEASURES

<i>Customers Served (from Vetra Spec Database)</i>	<ul style="list-style-type: none"> • 1735 appointments (9% increase, all-time high) • 509 claims for benefits (12% increase, all-time high) • 4380 phone calls with Vets/agencies/etc (5% increase) • 2490 emails with Vets/agencies/etc (2% increase) • 53 gas/food cards awarded to Vets (40% increase) • 132 hours of professional certification training (no change) • 8,600 flags placed on Veterans graves (no change) • 98% customer satisfaction rate based on surveys (no change)
<i>Transported to Mpls VA Medical Center</i>	82 veterans were transported to the Minneapolis VA Medical Center. Van operates 1 - day per week (Tuesday) service.
<i>Presentations/Public Events</i>	15 presentations to local organizations and attendance at public events.
<i>Social Media Presence - Communicate with Veterans</i>	68 social media postings/articles. 807 Followers on Facebook
<i>Department Staff (100%)</i>	Eric Killen, Adam Kohls, Angela Deutschlander, Beth Risen, David Lance (Intern)

SUMMARY OF CURRENT ACTIVITIES

- Customer levels - the total number of office visits and support to veterans has returned to and is exceeding pre-COVID levels.
- Outreach to the Augusta Senior Center for onsite claims continues monthly.
- Held Benefits Fair - The first annual Veterans Benefits Fair was held at the National Guard Armory with 41 vendors and a total of 340 veterans that attended. Planning for a mini fair in the spring and another large fair is already in the planning phases.
- Dental Partnership with CVTC for Dental service for Veterans is underway - 10 Veterans have received treatments, and we have spent approximately \$2,500.
- College intern is working 2-days a week and is making a positive impact with the department and Veterans community.
- Marketing - spending the remainder of 2023 WDVA ARPA funds (\$8K) for marketing and advertising to include 3 months radio ads and interview on John Murphy show.
- Volunteer recruiting - ongoing recruiting to fill the need for additional volunteer drivers for the DAV van.

ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS

We are capturing the lessons learned from the Veterans Benefits Fair and starting the planning process for a mini-fair in Augusta in the Spring.

Vet Center Mental Health Counseling continues to expand - 3-4 veterans receive individual counseling each week and a peer support group meets bi-weekly that averages 7 Veterans.

Continuing to gather data with the Chippewa Valley Veterans Survey that will assist us in understanding the local Veterans community.

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

STRATEGIC INITIATIVES (GREEN / AMBER / RED)

Strategic Initiative: Identify opportunities to strengthen partnerships and collaboration.

- Dental program in partnership with CVTC to assist Veterans in maintaining dental health. Status: Green
- Veterans Benefits Fair in collaboration with Chippewa county and numerous external agencies: Green
- Monthly presentations with community groups to improve engagement on Veterans issues. Status: Green
- Lead/facilitate 2 collaboration meetings w/ partner agencies that focus on assisting Veterans. Status: Amber
- Engage state legislators and communicate ECC and Veterans issues as a WCA Ambassador. Status: Red
- Large scale Veterans Survey to understand the community. Amber
- Planning for mini-Veterans Benefits Fair in Augusta – Spring 2025. Amber
- Customer feedback surveys to ensure Veterans are satisfied with the services received. Status: Green

STRATEGIC INITIATIVES (GREEN / AMBER / RED) Cont...

Strategic Initiative: Enhance equity and access in service delivery and representation in governance.

Key Initiative: Departments push out to rural areas/offsite locations. Set up shop in rural underserved areas.

- Improve service to underserved rural communities with offsite locations (August Senior Center) Status: Green

Strategic Initiative: Increase information and marketing of county services and programs.

Key Initiative: Dedicate more resources towards communication and marketing plan.

- Obtained an ARPA grant from the state in the amount of \$19,178 and utilized half in 2023 for marketing: Radio ads, billboards, brochures, business cards, hats, glasses, jackets. The remainder will be used in fiscal year 2024. Status: Green
- Post weekly on Facebook current information that is relevant and informative to Veterans community. Status: Green

Strategic Initiative: Enhance employee engagement and resilience.

Key Initiative: Working from home (county staff) and offering a flexible schedule where possible.

- We maintain flexible hybrid hours of being in the office and working from home to meet the needs of our Veterans allowing them access to information and assistance. Status: Green

Strategic Initiative: Individualize mental health services to vulnerable populations.

Key Initiative: Create peer to peer mental health support groups.

Key Initiative: Resources and collaboration to support initiatives for mental health.

- On site Vet Center counselor has increased to three days a month and a mental health support group for Veterans was started in 2023. Status: Amber.

GOALS FOR NEXT QUARTER

Complete the plan to conduct a mini-Veterans benefits fair at the Augusta Senior Center.

Update Strategic plan and capture lessons learned for Fair (Smart Book).

Participate as a Dept in the “Trunk or Treat” Halloween event.

Continue to gather respondents’ data from the survey on Chippewa Valley Veterans that will assist in determining focus and resources.

Purchase additional gas and food cards.

Purchase additional marketing items.

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

Eau Claire County - Veterans Services

Quarterly Department Report - Summary

For Period Ending: Q4, 2024

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Date Ran: 3/6/25

20 - Veterans Services

Fund	Revenue:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Tax Levy	346,234	346,234	86,559	86,559	86,559	86,559	346,234	100.00%
	04-Intergovernment Grants and Aid	17,875	17,875	0	17,875	0	0	17,875	100.00%
	09-Other Revenue	3,000	3,000	0	500	0	488	988	32.93%
	11-Fund Balance Applied	0	160,960	0	0	0	0	0	0.00%

Total Revenue - Veterans Services

\$367,109	\$528,069	\$86,559	\$104,934	\$86,559	\$87,046	\$365,097	69.14%
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Fund	Expenditures:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Regular Wages	-263,467	-263,467	-49,910	-70,514	-61,645	-85,071	-267,140	101.39%
	02-OT Wages	-150	-150	0	-24	-215	0	-239	159.23%
	03-Payroll Benefits	-74,399	-74,399	-12,560	-15,909	-14,650	-18,377	-61,496	82.66%
	04-Contracted Services	-14,000	-14,000	-697	-9,502	-441	-1,445	-12,086	86.33%
	05-Supplies & Expenses	-11,300	-20,604	-1,460	-2,767	-5,317	-3,652	-13,195	64.04%
	09-Equipment	-1,793	-1,793	-448	-1,035	-448	-1,997	-3,928	219.07%
	10-Grants, Contributions, Other	-2,000	-153,656	0	-3,896	-2,607	-8,361	-14,863	9.67%

Total Expense - Veterans Services

-\$367,109	-\$528,069	-\$65,076	-\$103,646	-\$85,322	-\$118,903	-\$372,947	70.62%
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Net Surplus/(-Deficit) - Veterans Services

\$0	\$0	\$21,483	\$1,288	\$1,236	-\$31,857	-\$7,850
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Providing quality, innovative, and cost-effective services that safeguard and enhance well-being.

2024 QUARTER 4 | CHILD SUPPORT AGENCY

SELECTED PERFORMANCE MEASURES

Target performance outcome of 80%, per federal standards set by OCSE

- Paternity Establishment: 95.39%
- Court Order Establishment: 91.85%
- Current Support Collections: 74.51%
- Arrears Collections: 49.48%

SUMMARY OF CURRENT ACTIVITIES

- Partnership with WRI- hosting monthly job fairs and sending weekly referral list to WRI to assist customers with finding and maintaining employment.
- Training new staff/Succession Planning- over half of our team has been with our department for about a year or less.
- Updating/Creating policies and procedures to assist with training and ensure consistent practices within the agency- Written 20+ policies and procedures in the past 6 months.
- Continued focus on strategies to maintain and increase performance measures.
- Collaboration with neighboring and regional agencies to train staff and identify best practices.
- Collaboration with courts and treatment courts to identify mutual customers, efficiencies, and budgetary needs
- Collaboration with Cooperative Agreement Agencies to obtain additional funds for the county through new reimbursement methods.
- Statewide participation- WCSEA Board of Directors, Legislative Committee, co-host of Awards and Nominations Committee, WCSEA Website Committee, Fall Conference Planning Committee (2 members), Child Support Training Advisory Committee, WCSEA New Director Mentor, Centralized Mail and Document Processing Workgroup
- Service of Process project to reduce costs

ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS

- Budget- increased cost for products and services, less revenue collected for birth costs due to loss of federal match and law change. Increased costs for service of process.
- Referrals for alternate care cases being reviewed- currently receive referrals to establish and collect child support for parents when children are placed in alternate care to recoup funds for DHS. Potential impact on our caseloads, which impacts funding. Efficiency of enforcement of these cases is a consideration.
- Sixth court room – potential staffing need and increased caseload. Starting to see cases scheduled in Br 6.
- Ability to take administrative action to suspend licenses being reviewed on State level- potential (unknown) impact to collections and enforcement.
- Federal Funding uncertainty

STRATEGIC INITIATIVES (GREEN / AMBER / RED)

Strategic Priority A: A Healthy, Safe Community

Strategic Initiative: Enhance the health and safety of Eau Claire community members.

Action Item: Identify resources for educating the public and making connections with community organizations by collaborating with internal and external committees and providing training.

Status: Green

Partnerships with Workforce Resource Inc., courts, other child support agencies, and State

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

GOALS FOR NEXT QUARTER

- Continued learning and staff development- PROQOL Training in January
- Continued focus on developing policies and procedures
- Completion of Performance Management- goal setting check-ins
- Maintain office morale
- Meetings with Judiciary and FCC in January to focus on collaboration and education

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

Eau Claire County - Child Support Agency

Quarterly Department Report - Summary

For Period Ending: Q4, 2024

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Date Ran: 3/6/25

19 - Child Support Agency

Fund	Revenue:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Tax Levy	134,772	134,772	33,693	33,693	33,693	33,693	134,772	100.00%
	04-Intergovernment Grants and Aid	1,477,584	1,477,584	0	334,299	492,291	602,511	1,429,101	96.72%
	06-Public Charges for Services	7,750	7,750	1,566	2,091	2,230	2,247	8,134	104.96%

Total Revenue - Child Support Agency

		\$1,620,106	\$1,620,106	\$35,259	\$370,083	\$528,214	\$638,451	\$1,572,007	97.03%
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Fund	Expenditures:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Regular Wages	-982,217	-982,217	-179,825	-248,306	-222,619	-311,947	-962,697	98.01%
	02-OT Wages	0	0	-20	-21	-7	-4	-52	0.00%
	03-Payroll Benefits	-550,890	-550,890	-88,009	-110,424	-116,855	-132,569	-447,857	81.30%
	04-Contracted Services	-36,910	-36,910	-7,557	-8,850	-12,393	-12,556	-41,356	112.05%
	05-Supplies & Expenses	-34,864	-34,864	-6,123	-8,245	-10,539	-12,937	-37,845	108.55%
	07-Fixed Charges	-4,825	-4,825	-1,778	-1,778	-1,778	-1,778	-7,113	147.43%
	09-Equipment	-10,400	-10,400	-1,594	-1,594	-1,594	-1,594	-6,377	61.32%

Total Expense - Child Support Agency

		-\$1,620,106	-\$1,620,106	-\$284,906	-\$379,218	-\$365,786	-\$473,386	-\$1,503,297	92.79%
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Net Surplus/(-Deficit) - Child Support Agency

		\$0	\$0	-\$249,647	-\$9,135	\$162,428	\$165,065	\$68,710	
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Providing quality, innovative and cost-effective services that safeguard and enhance well-being

2024 QUARTER 4 | CORPORATION COUNSEL

SELECTED PERFORMANCE MEASURES

		2021	2022	2023	2024
Ch. 51 Mental Commitment Cases (2024 YTD)	Referred and Reviewed:	331	367	341	450
	Committed:	40	28	48	25
Ch. 54 Guardianship Protective Placement Cases (2024 YTD)	Permanent Filed:	77	59	59	50
	Temporary:	43	39	33	37
Ch. 48 Children in Need of Protection or Services Cases (2024 YTD)	Referred and Reviewed:	119	99	106	64
	Filed:	98	81	90	53
Ch. 48 Termination of Parental Rights Cases (2024 YTD)	Referred and Reviewed:	14	19	10	6
	Filed:	24	13	21	6
Ch. 938 Juvenile in Need of Protection	Referred and Reviewed:	114	87	133	100
	Filed:	22	11	32	26
IN REM	Referred:	0	0	48	55
	Filed:	0	0	17	22
	Number of Properties Foreclosed:	0	0	3	11
	Redeemed				9

SUMMARY OF CURRENT ACTIVITIES

- IN REM – Filed on 22 of the original 55 referred, hearing on 12/20/2024.
 - 9 properties have been redeemed.
 - 11 properties foreclosed on.
 - 2 properties dismissed.
 - Several properties inhabited and will need to be evicted once County takes ownership.
- Created & obtained signed MOU's (Memorandum of Understanding) with community agencies that are provided community funding from Eau Claire County Budget.
- Reviewing HIPAA Policy will meet with DHS to collaborate on updates in 2025.
- Reviewing Emergency Management Plan for Planning and Development.
- Prepared 15 Real Estate Transfer Returns and Buildings, Fixtures and/or Improvements Document(BFI document) for Airport Personal Property changed to Real Property under new law.

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

- Cell Tower lease at Expo Center, relocation required new survey and legal description.
- Presented at Adult Protective Service Conference in October regarding residency issues.
- Presented at Court Commissioner Conference in October on Child Support UIFSA (Uniform Interstate Family Support Act).
- CIT training-Crisis Intervention Team- Provided training to law enforcement on Ch. 51 (mental commitment) process and updates.
- Presented at Memorial High Schol for Junior Achievement on potential careers in government and law.
- Junk property – Special Inspection Warrant on junk property-no county funding for clean-up.
- Developed Military Policy for Eau Claire County under USERRA Uniformed Services Employment and Reemployment Rights Act for Human Resources Committee to adopt- Human Resources committee will review in the future.
- Assisting Finance and Budget Committee with review of finance policies and budget process.
- Reviewing County’s Record Retention schedule in Code.
- Continue to seek solutions through collaboration with district attorney and public defender’s office regarding the issue of public defender’s office unable to appoint in every case type-no resolution to this matter.
- Working with DHS to promote more cost-efficient processes in service of statutory paperwork in juvenile cases.
- Administrative staff cross training.
- Reduction of printing for cases and other office activity for cost savings.

ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS

- Increase in Jury Trial Requests by State Public Defender’s Office, causing request for court appointed attorneys.
- Problem of inability to get a State Public Defender appointed in cases, which is prolonging court process and causing multiple adjournments. Cases having to be dismissed due to no public defender appointed.
- Having to identify ways to perform our statutory duties with less funding due to budget constraints.
- Problems in finding placement for individuals under Ch. 48 (Juvenile) and Ch. 55. (Guardianship/Protective Placement)
- Increase in Chapter 51 cases (Mental Commitments) transferred to WMHI (increased cost).
- Gunderson Lutheran increased their mental health bed from 22 to 26.
- Junk property clean-up: Towns cannot afford to pursue through tax assessment due to cost and Planning & Development not able to fund through their budget.
- New Legislation on taxation of personal property to real property for property tax assessment, affects structures leased on County property. Wis. Stat. §70.17(3).

STRATEGIC INITIATIVES (GREEN / AMBER / RED)

Strategic Priority A: A Healthy, Safe Community-Enhance the health and safety of Eau Claire community members.

Strategic Initiative: Explore and commit to community collaboration to enhance the health and safety of community members.

Action Item: Identify resources for educating the public and making connections with community organizations by collaborating with internal and external committees and providing training.

Status: Green

- EMS Committee
- Drug Endangered Children Committee
- Child Death Review Team
- Juvenile Justice Collaborating Committee

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

- Suicide Death Review Team
- Presenter for ECASD Mandatory Reporting
- Quarterly Crisis Meetings
- 980 Committee to locate housing for CH. 980 individuals
- Overdose Death Review Team
- Criminal Justice Collaborating Council
- Court Commissioner Uniform Interstate Family Act Presentation -Child Support Interstate Enforcement and Modification of Interstate Action
- CIT training-Crisis Intervention Team- Provided training to law enforcement on Ch. 51 (mental commitment) process and updates
- Intergovernmental community collaboration to address the homelessness in Eau Claire

Strategic Initiative: Individualize mental health services to vulnerable populations.

Action Item: Resources and collaboration to support Community Health Improvement Plan initiatives for mental health.

Status: Green

- Crisis Urgent Care and Observation Facilities Advisory Committee with Wisconsin Department of Health Services.
- Wisconsin Legislative Council Study Committee on Emergency Detention and Involuntary Commitment of Minors.

Strategic Priority B: Quality and Meaningful Relationships-Grow meaningful relationships internally and externally.

Strategic Initiative: Attend and contribute in external and internal opportunities in the community.

Action Item: Create and develop solutions to issues in our community with internal resources and community organizations.

Status: Green

- Multi-Disciplinary Team.
- Youth Leadership Eau Claire
- Junior Achievement
- Intergovernmental community collaboration to address the homelessness in Eau Claire

Strategic Priority C: Robust Infrastructure

Strategic Initiative: Improve efficiency and performance of County operations through automation and data-driven decision-making.

Action Item: Board education/access of county information resources

Status: Green

- New employee orientation
- New board member orientation
- Budget process and community funding

Action Item: Improve data-driven processes that are measurable, and processes are accessible by the public (improve performance metrics and reporting

- Revised Performance Management Metrics to more accurately reflect our outcomes

GOALS FOR NEXT QUARTER

- Review processes and procedures to identify ways to reduce expenditures within the County.
- Hire and train Asst. Corporation Counsel to replace the position that was vacated in November.

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

Eau Claire County - Corporation Counsel

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13 - Corporation Counsel

Fund	Revenue:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Tax Levy	832,853	832,853	208,213	208,213	208,213	208,213	832,853	100.00%
	05-Intergovernmental Charges for Services	4,000	4,000	1,430	2,470	767	767	5,434	135.85%
	06-Public Charges for Services	33,000	33,000	4,541	14,441	9,987	16,782	45,751	138.64%

Total Revenue - Corporation Counsel

\$869,853	\$869,853	\$214,184	\$225,124	\$218,967	\$225,762	\$884,038	101.63%
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Fund	Expenditures:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Regular Wages	-652,015	-652,015	-126,117	-177,844	-150,740	-203,337	-658,038	100.92%
	02-OT Wages	-200	-200	0	0	0	0	0	0.00%
	03-Payroll Benefits	-196,518	-196,518	-46,812	-57,053	-54,029	-61,331	-219,225	111.55%
	04-Contracted Services	-1,920	-1,920	-540	-540	-540	-540	-2,160	112.50%
	05-Supplies & Expenses	-13,700	-13,700	-2,512	-1,555	-3,291	-3,711	-11,070	80.80%
	09-Equipment	-5,500	-5,500	-897	-897	-897	-897	-3,586	65.20%

Total Expense - Corporation Counsel

-\$869,853	-\$869,853	-\$176,878	-\$237,888	-\$209,497	-\$269,816	-\$894,079	102.79%
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Net Surplus/(-Deficit) - Corporation Counsel

\$0	\$0	\$37,307	-\$12,765	\$9,470	-\$44,053	-\$10,041
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Providing quality, innovative and cost-effective services that safeguard and enhance well-being

2024 QUARTER #4 | INFORMATION SYSTEMS

SELECTED PERFORMANCE MEASURES

	FY24 Q1	FY24 Q2	FY23 Q3	FY23 Q4
<i>Number of PCs and laptops supported</i>	743	721	733	707
<i>Ticket trend last 4 quarters</i>	1114	1070	1096	901
<i>Average days to close – issue/request</i>	4.6/8.8	2.9/8.7	3.0/8.3	4.1/18.1

SUMMARY OF CURRENT ACTIVITIES

- *Strategic Priority 0 (imperative) – Continually improve cybersecurity protections of the county systems and networks.*
 - Continue addressing the prioritized lists of improvements on our security roadmap.
 - Completed an external penetration test of the network.
 - Completed a cybersecurity tabletop exercise with county leadership.
- *Strategic Priority 1 (highest priority) – Support and maintain existing applications and infrastructure.*
 - Replace more end-of-support switches.
 - Replace several old cameras in the jail.
 - Completed an RFP for a new county website and to meet the new ADA regulations.
 - Migrated the ECSO Ticketing system to a cloud solution.
 - Resolved cooling issues in both second-floor network closets.
 - Old WiMax/LTE equipment was removed from the county towers.
- *Strategic Priority 2 – Enhance existing technology capabilities to improve service or reduce cost.*
 - Signed a five-year Cisco enterprise agreement (EA) which will save the county about 30% over the life of the agreement.
- *Strategic Priority 3 – Evaluate opportunities for new technology to improve service or reduce cost.*
 - Plan and develop an online employee directory.

ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS

- The use of Generative AI technologies is on the rise and can benefit the county government but also introduce more risk. As with all technological advancements, policy and regulation will lag, creating higher risks.
- Cyber security incidents, especially ransomware attacks, on public organizations remain high. There is a real concern in the cybersecurity community that AI technologies will enhance the attacker's capabilities with things like phishing emails.
- Ongoing operating budget pressures from spending shifts from capital to operating. Support and maintenance are no longer capitalizable and an industry trend to a subscription licensing model. Seeing higher inflationary increases in software renewals.

STRATEGIC INITIATIVES (GREEN / AMBER / RED)

Strategic Initiative: Improve access to specific needed health services in rural portions of the county.

Key Initiative: Providing broadband in rural areas will increase opportunities for Teledoc or Telehealth options.

Status: **Green**

- Continue working with United Way on the Chippewa Valley Digital Inclusion Partnership. This project is being restarted after a leadership changeover at United Way.

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

Strategic Initiative: Improve efficiency and performance of County operations through automation and data-driven decision-making.

Key Initiative: Develop internal capacity and secure resources of subject matter experts as needed.

Status: **Green**

- Meeting with 3rd party vendors to better understand available tools and resources.
- Develop a leadership sub-team to focus on a potential AI framework.

GOALS FOR NEXT QUARTER

- *Strategic Priority 0 (imperative) – Continually improve cybersecurity protections of the county systems and networks.*
 - Continue the network segmentation of critical services.
 - Migrate squad card network MFA to county standard.
 - Update generative AI policy for the county.
- *Strategic Priority 1 (highest priority) – Support and maintain existing applications and infrastructure.*
 - Upgrade all Windows 2016 servers to the latest OS release.
- *Strategic Priority 2 – Enhance existing technology capabilities to improve service or reduce cost.*
 - Move county phone lines to a cloud service.
 - Complete Airport hangar fiber upgrade project.
 - Move Jail Attendance System to the cloud.
 - Move the county website to a new vendor by Sept 2025
 - Update to meet new ADA requirements by April 2026
 - Replace NovaTime with UKG timecard system.
 - Meet the new 2023 Wisconsin Act 235 Judicial Officer Privacy Law by April 2025.
 - Implement Power BI Gateway Server to enhance reporting capabilities to facilitate cross-department sharing of data.
 - Implement billing enhancements within Avatar to reduce processing time in the DHS fiscal department.
 - Initiate 3rd party provider portal for DHS claims submission to improve quality assurance workflow and reduce data entry time for DHS staff.
 - Implement a Position Control Module in Linq to better track up-to-the-minute staffing costs and provide more thorough projections.
 - Piloting automated electronic form delivery using Microsoft Automation Tools.
 - Work with CINC and Bloomer Broadband to add network redundancy to Beaver Creek Reserve.
- *Strategic Priority 3 – Evaluate opportunities for new technology to improve service or reduce cost.*
 - Evaluate additional cameras in the Jail/Courthouse to cover blind spots.

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

Eau Claire County - Information Systems

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08 - Information Systems

Fund	Revenue:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Tax Levy	2,679,538	2,679,538	669,885	669,885	669,885	669,885	2,679,538	100.00%
	05-Intergovernmental Charges for Services	12,600	12,600	12,600	0	0	0	12,600	100.00%
	06-Public Charges for Services	0	0					0	0.00%
	09-Other Revenue	0	0					0	0.00%
	10-Bond Proceeds	0	0					0	0.00%
	11-Fund Balance Applied	0	120,401	0	0	0	0	0	0.00%
	12-Fund Transfers	0	0					0	0.00%

Total Revenue - Information Systems

		\$2,692,138	\$2,812,539	\$682,485	\$669,885	\$669,885	\$669,885	\$2,692,138	95.72%
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Fund	Expenditures:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Regular Wages	-1,018,195	-1,018,195	-191,512	-265,615	-235,993	-325,814	-1,018,933	100.07%
	03-Payroll Benefits	-383,957	-383,957	-80,095	-94,066	-89,764	-106,022	-369,947	96.35%
	04-Contracted Services	-845,916	-956,469	-318,105	-147,885	-217,033	-122,119	-805,142	84.18%
	05-Supplies & Expenses	-22,950	-23,956	-1,972	-4,520	-2,126	-4,033	-12,652	52.81%
	09-Equipment	-421,120	-429,962	-11,540	-4,028	-289,736	-28,726	-334,030	77.69%

Total Expense - Information Systems

		-\$2,692,138	-\$2,812,539	-\$603,223	-\$516,113	-\$834,652	-\$586,715	-\$2,540,703	90.33%
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Net Surplus/(-Deficit) - Information Systems

		\$0	\$0	\$79,261	\$153,771	-\$164,768	\$83,170	\$151,435	
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**Eau Claire County - Information Systems
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Providing quality, innovative, and cost-effective services that safeguard and enhance well-being.

2024 QUARTER 4 | ADMINISTRATION/RISK MGMT.

SELECTED PERFORMANCE MEASURES

Meetings Attended (County Administrator): 202 (Risk Manager): 78

Community Events: 6

Employees surveyed will indicate basic understanding of Code of Conduct 1:1

Experience Modification Rate: .75 (Goal is <1.0)

SUMMARY OF CURRENT ACTIVITIES

- Current initiatives in process
 - o Rural Partners Network (Host Community)
 - o Communications and Crisis Communications – notification systems for partner agencies
 - o Internal Communications Committee working on Strategic Communications Guide. This group consists of communication individuals from the Health Department, Information Systems, Administration, Recycling, Sheriff's Office, Human Resources, DHS, and Parks & Forest. The focus is to increase awareness of internal/external communications through our social media platforms and press releases.
 - o Website Redevelopment (reviewing RFPs)
 - o Management of the Budget webpage
 - o 2024 Social Media Plan (Instagram, Twitter, Facebook, LinkedIn); communications strategy; employee townhall
 - o Economic forecast
 - o Ongoing County Code reviews and updates
 - o ARPA funding
 - o Budget preparations and meetings with department heads and other staff
- Continuation of Employee Connections (monthly employee newsletter)
- Attending and/or presenting training at the Highway Monthly ToolBox meetings with employees
- Meeting with Parks and Forest Staff on safety and training.
- Strategic Planning work group is meeting regularly and will be meeting monthly with the board.
- Human Resources
 - o Priority identification and planning – identifying strategy for 2024 budget and roll out
 - o Policy Manual modifications / review
 - o Employee input group is being reformed for shared decision-making model. VOICE is up and running.
 - o Capacity building within departments to support change in coaching / mentoring models
- Performance management process is underway and is linked to connection points between strategic plan, budget, quarterly reports, and work plans.
 - o A separate work group will be tasked with providing linkage with the strategic planning process.
 - o Discussion and input with Department Heads in November/December: testing various forms for quarterly, annual and budget documents.
- Finance and Budget
 - o 2025 budget compilation and finalization
 - o Budget calendar and process for improved engagement and decision making.
 - o Capital Projects – developing planning strategy consistent with Board desire on investment and debt
 - o Internal workgroup on software planning (Finance, Human Resources, Information Services)
- Discussion with Finance and Budget.
 - o Continued research into policy areas for improvements to processes
- Committees and Taskforces supported.
 - o Passenger Rail Commission coordination and meetings (including a newly formed Rail Commission subcommittee)

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

- o Conduct Inquiry Board
- o Opioid Settlement Taskforce
- o Committee on Human Resources
- o Committee on Administration
 - o Highway Committee
 - o Traffic Safety Commission
- o County Board of Supervisors
- o Broadband Committee
- o Economic Development Committee
- o Regional Partners Network: Regional trail development – signature project.
- o Compensation and Performance Management

ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS

- Cybersecurity issues and insurance premiums continue to be an issue.
- Economic Development Committee – providing resources to allow the committee to become operational.

STRATEGIC INITIATIVES (GREEN / AMBER / RED)

Administrator Work with Strategic Plan:

Strategic Priority A: *A Healthy, Safe Community*

Strategic Initiative: *Explore and commit to community collaboration for proactive housing solutions.*

Status: Green

- o Working with other local government partners for ways to address community issues—housing leverage county resources to assist with addressing this problem.
- o A joint housing study was performed.
- o Human Services has taken the lead with a larger group discussion on housing first initiatives. Identifying structure and process for county with larger community discussion.

Strategic Priority B: *Quality and Meaningful Relationships*

Strategic Initiative: *Pursue strategies to enhance fiscal resilience and operational effectiveness.*

Status: Amber

- o Reduce debt based on plan by the Committee on Finance & Budget/Administration
- o Working with Finance and Budget for policy and code updates that lead to fiscal resilience.
- o Discussion of additional budget prioritization activities for board.

Strategic Priority B: *Quality and Meaningful Relationships*

Strategic Initiative: *Enhance employee engagement and resilience.*

Status: Green

- o Supports working from home and flexible work schedules where possible.
- o Improvement in technology for hybrid meetings
- o Wage grid, job descriptions, goal setting, performance appraisal process all lead to a more progressive model of compensation.
- o Increase citizen engagement opportunities in '24 and beyond.
- o Worked across all departments to prioritize 1:1 conversations with employee lead.

Strategic Priority C: *Improve efficiency and performance of County operations through automation and data-driven decision making.*

Strategic Initiative: *Improve efficiency and performance of County operations through automation and data-driven decision making.*

Status: Green

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

- Working with Performance Measurement Team on metrics and methods for utilizing data-driven decision-making
- Information Systems is working on use and implementation of AI to streamline processes and identify efficiencies – very early stages of research.

Strategic Priority C: *Improve efficiency and performance of County operations through automation and data-driven decision making.*

Strategic Initiative: *Extend broadband internet service to areas identified as being underserved or unserved.*

Status: Green

- Support broadband committee with an emphasis on underserved or unserved rural populations.
- Reallocate unused broadband matching funds to aid in broadband development in rural areas with low population densities.

Risk Manager Work with Strategic Plan:

Strategic Priority A: *A Healthy, Safe Community*

Strategic Initiative: *Increase outreach and prevention services. Every member of the community has the right to voice and choice.*

Status: Green

- Working with Used Needle Disposal Taskforce and locked needle disposal boxes have been installed at Coon Forks Park and Big Falls Park to reduce the amount thrown on the ground and in ditches. The containers throughout the county and in the City are working well.
-

Strategic Priority B: *Quality and Meaningful Relationships*

Strategic Initiative: *Enhance employment engagement and resilience*

Status: Green

- Enhance employee engagement and resilience by performing workstation ergonomic reviews and providing suggestions for ergonomic improvements to reduce injuries.
- Participating in Self-Funding/Compensation/Performance Management meetings and assisting HR as needed.
- Participating in training at Highway and Parks and Forest, other departments as requested/required.
- Continuing to promote use of Direct Access Clinic and Care My Way as I'm able to when speaking with employees as a way to be a good healthcare consumer.

GOALS FOR NEXT QUARTER

Administration

- Pre-planning for strategic plan, budget and budget priority setting for 2025.
- Budget adoption and execution
- Yearly calendar for major initiatives for citizen engagement and collaborative response from departments.
- Internal work teams:
 - Strategic Plan – new group for 2025 plan
 - Communications: craft strategy, build framework – (department heads, board, staff)
 - Needs analysis for departments – determine both capacity and capability.
 - Goals: branding; communications guidelines; focus on push notifications

Risk / Safety

- Continue work on improving training programs for highway and other departments.
- Additional online training for employees
- Continue to work with County Administrator on Strategic Plan for County Board and budget connection.
- Increase involvement with other county departments

Our Core Behaviors:

Proactive Ownership | Infinite Possibilities | Customer First | Stronger Together | Ardent Learners | Unwavering Respect

Eau Claire County - County Administrator

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05 - County Administrator

Fund	Revenue:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Tax Levy	222,072	222,072	55,518	55,518	55,518	55,518	222,072	100.00%
	06-Public Charges for Services	0	0					0	0.00%
	11-Fund Balance Applied	0	0					0	0.00%

Total Revenue - County Administrator

\$222,072 \$222,072 \$55,518 \$55,518 \$55,518 \$55,518 \$222,072 100.00%

Fund	Expenditures:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Regular Wages	-164,922	-164,922	-31,085	-44,121	-38,576	-53,239	-167,022	101.27%
	03-Payroll Benefits	-42,316	-42,316	-8,715	-10,900	-10,091	-12,470	-42,175	99.67%
	04-Contracted Services	-960	-960	-240	-240	-240	-240	-960	100.00%
	05-Supplies & Expenses	-12,500	-12,500	-6,933	-691	-767	-1,516	-9,907	79.26%
	09-Equipment	-1,374	-1,374	-532	-532	-532	-532	-2,126	154.73%

Total Expense - County Administrator

-\$222,072 -\$222,072 -\$47,505 -\$56,483 -\$50,206 -\$67,996 -\$222,190 100.05%

Net Surplus/(-Deficit) - County Administrator

\$0 \$0 \$8,013 -\$965 \$5,312 -\$12,478 -\$118

Eau Claire County - Health Insurance Fund

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Health Insurance Fund

Fund	Revenue:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
704	05-Intergovernmental Charges for Services	12,665,936	12,665,936	2,844,494	3,034,611	3,065,829	3,232,353	12,177,287	96.14%
	09-Other Revenue	0	0	20,000	0	0	0	20,000	0.00%
	11-Fund Balance Applied	0	0					0	0.00%
	12-Fund Transfers	0	0					0	0.00%

Total Revenue - Health Insurance Fund

\$12,665,936	\$12,665,936	\$2,864,494	\$3,034,611	\$3,065,829	\$3,232,353	\$12,197,287	96.30%
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Fund	Expenditures:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
704	01-Regular Wages	-25,446	-25,446	-5,611	-8,671	-7,582	-10,847	-32,712	128.55%
	03-Payroll Benefits	-16,354	-16,354	-3,657	-4,245	-4,069	-4,502	-16,472	100.72%
	04-Contracted Services	-125,689	-125,689	-116,449	-116,942	-116,656	-125,343	-475,390	378.23%
	05-Supplies & Expenses	0	0	0	0	-203	-16	-219	0.00%
	10-Grants, Contributions, Other	-12,498,447	-12,498,447	-3,571,587	-2,824,478	-3,021,812	-2,201,007	-11,618,884	92.96%

Total Expense - Health Insurance Fund

-\$12,665,936	-\$12,665,936	-\$3,697,304	-\$2,954,335	-\$3,150,322	-\$2,341,716	-\$12,143,676	95.88%
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Net Surplus/(-Deficit) - Health Insurance Fund

\$0	\$0	-\$832,810	\$80,276	-\$84,493	\$890,637	\$53,611
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Eau Claire County - County Board

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01 - County Board

Fund	Revenue:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Tax Levy	230,094	230,094	57,524	57,524	57,524	57,524	230,094	100.00%
Total Revenue - County Board		\$230,094	\$230,094	\$57,524	\$57,524	\$57,524	\$57,524	\$230,094	100.00%

Fund	Expenditures:	Orig Budget 2024	Adj Budget 2024	Q1 2024	Q2 2024	Q3 2024	Q4 2024	YTD 2024	% of Budget
100	01-Regular Wages	-123,045	-123,045	-22,695	-34,060	-30,471	-41,499	-128,725	104.62%
	03-Payroll Benefits	-76,154	-76,154	-12,025	-18,568	-17,663	-22,953	-71,208	93.51%
	04-Contracted Services	-1,470	-1,470	-276	-310	-98	-128	-812	55.23%
	05-Supplies & Expenses	-28,225	-28,225	-18,148	-2,831	-2,629	-4,791	-28,399	100.62%
	09-Equipment	-1,200	-1,200	-112	-112	-112	-112	-448	37.33%
Total Expense - County Board		-\$230,094	-\$230,094	-\$53,255	-\$55,882	-\$50,972	-\$69,483	-\$229,592	99.78%

Net Surplus/(-Deficit) - County Board	\$0	\$0	\$4,268	\$1,642	\$6,551	-\$11,960	\$502
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Fact Sheet for 24-25/118: Eau Claire County Economic Development Committee Ordinance

This ordinance establishes the terms of service for the members of the Eau Claire County Economic Development Committee. It outlines the duration and expiration dates of committee members' terms.

Term Expiration Details:

- **General Committee Members:** Serve two-year terms that expire on the third Tuesday in April of each even or odd year.
- **Board of Supervisors Members:** The two members of the Eau Claire County Board of Supervisors specifically have terms that expire on the **third Tuesday in April of even-numbered years.**

To initially determine term limits, two members will expire on the third April of 2026, and two members will expire on the third April of 2027, with the two County Board members expiring on the third Tuesday of April 2025.

Fiscal impact: None

Respectfully submitted by,

Samantha Kraegenbrink
Executive Office Administrator

1 Enrolled No.

2 ORDINANCE

3 File No. 24-25/118

4 TO CREATE SECTION 2.05.060 C. OF THE CODE: EAU CLAIRE ECONOMIC
5 DEVELOPMENT COMMITTEE

6 SECTION 1: That Subsection C. of Section 2.05.060 be created read:

7
8 C: The members of the Eau Claire County Economic Development Committee shall
9 serve staggered two-year terms expiring on the third Tuesday in April of the second year. The
10 two members of the Eau Claire County Board of Supervisors term shall expire on the third
11 Tuesday of each even numbered April.

12 ENACTED:

13
14
15
16 **Committee on Administration**

17 **AYE NAY ABSTAIN ABSENT**

18 Nancy Coffey

19 Connie Russell

20 Gerald Wilkie

21 Steve Chilson

22 Katherine Schneider

23
24 Dated this _____ day of _____, 2025.

25 ATTEST:

26
27
28 _____
29 Samantha Kraegenbrink – Committee Clerk

30 SK
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