

2. Complaints. The Eau Claire County Corporation Counsel shall accept from any citizen of Eau Claire County a verified written complaint which states the name of the member of the Eau Claire County Board of Supervisors, members of all Eau Claire County Committees, Boards, and Commissions, and Eau Claire County appointed and elected officials (hereafter referred to as members) or employee alleged to have committed a violation of this Code of Conduct and sets forth the material facts involved in the allegation. The Eau Claire County Corporation Counsel shall forward a copy of the complaint to the accused officer or employee and the Conduct Inquiry Board within ten days. If no action on the verified complaint is taken by the Conduct Inquiry Board within sixty days, the complaint shall be referred to the county board for determination of probable cause. If there is a finding of probable cause by the county board, the matter shall be referred back to the Conduct Inquiry Board for an evidentiary hearing under 2.08.080 C.

3. Preliminary Investigations. Following the receipt of a verified complaint, the Conduct Inquiry Board may make preliminary investigations with respect to alleged violation of this Code of Conduct. A preliminary investigation shall not be initiated unless the accused member or employee is notified in writing and by electronic means. The notice shall state the exact nature and purpose of the investigation, the individual's specific action or activities to be investigated and a statement of such person's due process rights. If the Conduct Inquiry Board finds probable cause to believe the allegations contained in the complaint, the complaint shall be referred to hearing pursuant to 2.08.080 D. above before the Conduct Inquiry Board.

4. Time Limitations. The Conduct Inquiry Board may investigate any complaint properly filed with it. However, no action may be taken on any complaint which is filed more than one year after a violation of the Code of Conduct is alleged to have occurred. (166-024, Sec. 1, 2023)

Chapter 2.09

HOURS OF OPERATION; USE AND REGULATION
OF COUNTY FACILITIES

Sections:

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<u>2.09.040</u>	Minimal wearing apparel.

2.09.001 Purpose. This chapter is intended to establish a uniform policy governing the hours of operation and use of the county offices and facilities so as to insure optimum public access. (Ord. 127-47 Sec.1(part), 1983).

2.09.005 Definitions.

A. "Legal holidays" mean the days designated by the board or commonly celebrated in the state of Wisconsin as New Year's Day, Martin Luther King Day, Friday before Easter, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the day after Thanksgiving, Christmas Eve Day, Christmas Day and New Year's Eve Day.

B. "Facilities" means all structures, real property, offices and buildings owned, operated or leased by the county of Eau Claire. (Ord 164-20, Sec. 1, 2020; Ord. 162-028, Sec. 1, 2018; Ord. 161-8, Sec. 5, 2017; Ord. 127-47 Sec.1(part), 1983).

2.09.010 Business hours.

A. All county offices, inclusive of elective and appointive offices, agencies and departments, except the highway department, shall be open to the general public during usual business hours, which shall be defined as being the hours of 8:00 a.m. to 4:30 p.m., Monday through Friday of each week with the express exception of legal holidays. However, the Register of Deeds office cut-off time for recording documents shall be 4:00 p.m. Said hours shall be computed in accord with Wis. Stat. §§ 175.09 and 175.095.

B. The following offices shall have the business hours hereunder specified:

1. The highway department public office hours shall be from 6:00 a.m. to 4:00 p.m. Monday through Thursday. The highway department office will not be open to the public on Fridays.

2. For Eau Claire County Jail visitation hours consult the county website. (Ord. 168-44, Sec. 1, 2025; Ord. 164-020, Sec. 2, 2020; Ord. 162-017, Sec. 1, 2018; Ord. 161-8, Sec. 6, 2017; Ord. 159-27, Sec. 1, 2016; Ord. 159-23, 2015; Ord. 155-17, Sec. 1, 2011; Ord. 148-42; 2004; Ord.140-117, Secs.2-3, 1997; Ord. 129-72 Sec.1, 1986; Ord. 129-49 Sec.1, 1985; Ord. 127-47 Sec.1(part), 1983).