

2.04.060 Rule 6--Departure from meeting.

Members shall avoid absenting themselves from the board chambers unless for good cause. (Ord. 144-91, 2001; Ord.141-97 Sec.6, 1998; Ord. 127-85, Secs.2--3, 1984).

2.04.070 Rule 7--Motions in general.

A. Presentation and Form of Motions.

1. Every motion received by the chair shall be seconded and restated by the chair prior to debate, and at the request of any member shall be reduced to writing by the clerk and shall then be read before any action is taken thereon.

2. Upon any motion containing several points, a division of the question may be called for, and the clerk shall separate said motion and restate each part before debate or a vote is taken thereon.

3. In standing committees, commissions and boards, seconds on motions shall not be required to make, debate or vote on motions.(Ord. 168-7, Sec. 1, 2024; Ord. 128-15, 1984; Ord. 79-80/424 Sec.7, 1980; Ord. 111-78 Sec.2, 1978).

2.04.080 Rule 8--Rules of chambers. All persons not members of the board shall be excluded from within the bench of the board chambers reserved for the board during its meetings except the county administrator, the corporation counsel, the county clerk, or designees of such persons, unless such persons are present at the invitation of the board or authorized to address the board pursuant to 2.04.320. (Ord. 159-43, Sec. 6, 2016; Ord. 154-2, Sec. 3, 2010; Ord.141-92 Sec.1, 1998; Ord. 79-80/424 Sec.4, 1980).

2.04.090 Rule 9--Reports of standing and select committees and second reading. After the clerk advises the board of reports of standing or special committees concerning resolutions or ordinances being considered on second reading, the vote on the resolution or ordinance shall be taken. (Ord. 161-6, Sec. 5, 2017; Ord. 134-39, Sec. 1, 1990)

2.04.095 Rule 10--Public comment. All county board agendas shall include a public comment item on each agenda at the outset of the meeting. The purpose of public comment is to provide non county board members with an opportunity to present information to the county board. It is not intended to provide for interactive debate or for the cross examination of nonmembers. Any person who is not a member of the board shall be given, subject to the chair's discretion, up to 3 minutes to speak to the board during the public comment time period. The public comment time period will be limited to no more than 30 minutes per meeting. Any person wishing to speak shall sign in prior to the meeting to obtain a priority order to addressing the board. Each person wishing to speak shall include their name, address and county of residence when signing in, and also state their name, address and county of residence when speaking. After all speakers who signed up have spoken, anyone else interested in speaking will be given the opportunity if any time remains within the 30-minute public comment period. All speakers must follow the guidelines established by the county code and the chair. The 30-minute public comment time period may be extended at the discretion of the chair. (Ord. 168-40, Sec. 1, 2024; Ord. 152-3, Sec. 5, 2008)

2.04.110 Rule 11—Agenda of regular meetings.

A. All resolutions, ordinances, petitions and reports to be presented to the board shall be typewritten, signed by the member or committee, and filed in the office of the county administrator not later than noon on the 4th working day prior to a regular meeting of the board in order to be placed on the agenda thereof for consideration under the appropriate order of business.

B. Resolutions, ordinances, petitions and reports received by the county administrator after the time specified in A., but over 24 hours before a regular meeting of the board shall be placed on the agenda thereof for consideration under the appropriate order of business.

C. No resolutions, ordinances or petitions received later than the time specified in B., may be acted upon unless upon suspension of the rules and a ruling by the chair, sustained by a majority of the board, that an emergency exists as interpreted by the Attorney General from time to time under Wis. Stat. ch. 19.

D. The calendar shall be prepared under the direction of the county administrator in accord with the orders of business provided in 2.04.030. Review of vouchers, approval of rezoning and comprehensive plan reviews will be listed under second reading. Ordinances received from committees will be listed under first reading and resolutions under second reading. Ordinances and resolutions received from members will be listed under first reading. All standing committee reports shall be listed by committee in the order that they are designated in 2.04.120, and all select committee reports shall be listed alphabetically by committee name.

E. A copy of the completed agenda packet, shall be delivered electronically to each member no less than 2 days prior to the meeting. Sufficient copies of the agenda only shall be provided in the county board chambers for the public. All board, committee, and commission meetings dates, times and locations will be noted on the Eau Claire County Website calendar.

F. Copies of any resolutions, ordinances, or discussion items received under C. shall be delivered as soon thereafter as possible. (Ord. 168-005, Sec. 1, 2024; Ord. 168-1, Sec. 1, 2024; Ord. 161-31, Sec. 1, 2017; Ord. 161-6, Sec. 6 & 7, 2017; Ord. 159-43, Sec. 7, 2016; Ord. 149-14, 2005; Ord.141-97 Sec.7, 1998; Ord.141-92 Sec.2, 1998; Ord. 136-05, 1992; Ord. 80-81/385 Secs.1, 2, 1981; Ord. 79-80/424 Sec.9, 1980; Ord. 111-78 Sec.4, 1978).

2.04.120 Rule 12--Standing committees.

A. As soon as practical, the following standing committees shall be appointed by the chair of the board and shall consist of five members each except as specifically designated in this section. The chair of the board shall be an ex-officio, non-voting member of all standing committees that he or she is not otherwise a member of.

1. Committee on administration (3 of whom shall be the county board officers);
2. Committee on human resources;
3. Committee on judiciary and law enforcement;
4. Committee on extension education;
5. Committee on planning and development;
6. Highway committee;
7. Committee on parks and forest;
8. Committee on finance and budget;
9. The human services board (for appointment of 6 county board members);
10. Aging and Disability Resource Center Board.