



MINUTES

Eau Claire County

• PLANNING & DEVELOPMENT COMMITTEE •

Date: Tuesday, November 12, 2024

Time: 6:00 p.m.

Location: Eau Claire County Courthouse, 721 Oxford Ave, Room 1277, Eau Claire, Wisconsin 54703

Members Present: Dane Zook, James Dunning, (arrived at 6:40) Robin Leary, Michele Skinner, (remote)

Members Absent: Caleb Aichele

Ex officio Present:

Staff Present: Rod Eslinger, Ben Bublitz, Hannah Wirth, Regan Watts, Tyler Esh

Call to Order and confirmation of meeting notice

Chair Zook called the meeting to order at 6:00 pm and confirmed the meeting notice with Director Eslinger.

Roll Call:

Director Eslinger called the roll. The members that were present are noted above.

Public Comment:

No members of the public wished to make a comment.

Review/Approval of October 22, 2024, Meeting Minutes

Motion by Robin Leary to approve the October 22, 2024, committee meeting minutes. Motion carried on a voice vote: 3-0-0.

Zoning Code Updates

Ben Bublitz, Land Use Manager, presented the zoning code amendments to the committee.

Violation Status Report

Hannah Wirth, Zoning Technician, gave the committee a zoning violation status update and answered questions from the committee.

Emergency Management: Recovery from Disasters Update

Tyler Esh, Emergency Manager, presented on Emergency Management responsibility on recovery from a disaster. He described what is involved with disaster documentation, local, state and federal declarations, timelines, and funding thresholds.

Supervisor Dunning arrived at 6:40 PM.

Resolution 24-25/088 SWIFR Grant Application

Regan Watts, Recycling and Sustainability Coordinator, provided the SWIFR grant application background and details on the resolution allowing the Planning and Development Director to apply for the grant. The grant would provide funding to support rural compost drop-off sites along with providing funding for curbside composting. The grant could provide funding for large item drop side in the eastern part of the county. Internally, the grant would provide funding for a limited term position within the department to oversee the implementation of the grant. Finally, the grant would provide an opportunity to write an RFP for a contractor to purchase composting equipment.

Motion by Robin Leary to approve the proposed resolution 24/25/088 SWIFR Grant Application. Motion carried on a voice vote: 4-0-0.

Review of October bills

The committee reviewed the October bills.

Proposed Future Agenda Items

Next scheduled meeting December 10, 2024

Director's Update – 2024 Planning & Development Dept. 3rd Quarter Review

Director Eslinger reviewed the 3rd quarter report with the committee. He thanked the committee for their work and support with the department's 2025 budget. Eslinger noted he would like to start strategizing with the committee in the first and second quarters on solutions to refund the Environmental Engineer and Assistant Surveyor positions in the 2026 budget.

Announcements - None

Adjourn

Meeting adjourned by unanimous consent at 7:15 PM.

Respectfully Submitted,

A handwritten signature in black ink that reads "Rodney J. Eslinger". The signature is written in a cursive style with a large, looped 'R' and 'E'.

Rodney Eslinger
Clerk, Committee on Planning & Development